

**Minutes of Lancing Parish Youth Council Meeting
held on Wednesday 17 October 2018 at 7:00pm in the Parish Hall**

Present

Chair: YCllr Churchill

Youth Councillors: Butler, Roberts and Scott

Councillors: Mick Clark (from item 54), Gloria Eveleigh and Geoff Patmore

Officer: Vally Fish, Assistant Clerk.

Public: one (Cllr Baxter, until item 51)

50. Apologies for absence

None.

At this point, it was agreed to bring forward item 54.

54. Local Youth Councils

Cllr Baxter from Sompting Parish Council was in attendance to answer questions from Members regarding how a joint YC could be established. Cllr Baxter reported that she and the SPC Clerk were due to meet representatives from SRWA with the aim of working more closely with local schools. Additionally, Cllrs Baxter and Eveleigh meet regularly along with other Members of the Parish Councils, so any further queries can be easily discussed.

To attract and encourage new members, the timings and locations of meetings could vary, with Sompting Big Local being approached to request usage of their minibus. It was also noted that Members wouldn't necessarily have to commit to being a YCllr full term and that volunteer placements could be offered (within schemes such as a Duke of Edinburgh, for example). Another suggestion was that a 'Lancing and Sompting Youth Council' be created as a Full Council with separate committees for Lancing and Sompting. Live streaming, using Google Hangouts etc. could also be used to connect the committees if meeting at different locations. Cllr Baxter advised that there are many grants available and stressed the need to pool our resources together to create a really successful Youth Council.

Members questioned the logistics of changing the name, logo etc., however it was agreed that those issues would be better considered after a trial period.

Resolved – (a) That the creation of a joint Lancing and Sompting Youth Council be trialled until April 2019, with a mid-phase review in January 2019.

(b) That Cllr Baxter meets with Miss Fisher from SRWA and investigates DofE coordinators in the area.

51. Public Question Time

None.

52. Minutes of Previous Meeting held Wednesday 19 September 2018

Resolved – That the Minutes of the previous meeting be approved.

53. Finance

The Youth Council's income and expenditure was presented, and it was **noted** that the Youth Council currently had **£643.75**.

55. Recruitment – Sir Robert Woodard Academy

It was confirmed that the Clerk contacted Ms Ramshaw at SRWA as agreed, however a response had not been received. Cllr Eveleigh suggested that the YC at SRWA could be visited. It was acknowledged that a strategy was needed, and it was agreed to investigate specific areas to aid creating a recruitment strategy next meeting.

Resolved – (a) That YCllr Butler investigates which schools are within a 3-mile boundary of Lancing and Sompting.

(b) That YCllr Scott contacts A&WYC again.

(c) That Cllr Baxter provides feedback after her meeting at SRWA (item 54 refers).

(d) That this information be used to create a recruitment strategy next meeting.

56. Community Garden and Allotment

YCllrs Churchill and Scott reported that Cllr Pope had offered to supply some plants and seeds for this project as well as knowledge on planting therefore, it was agreed to invite her to the next meeting. It was acknowledged that an overall plan was now required and agreed that Mr and Mrs Scott be invited to the next LPYC meeting to share their expertise.

Resolved – That Mr and Mrs Scott and Cllr Pope be invited to the next LPYC meeting to help create an overall plan and timeline for the Community Garden and Allotment.

57. Advertising Local Events for Young People

Pursuant to Minute 45/Sept/2018, the Working Group advised that it had not got together yet to collate each Member's list of organisations. After discussion, the importance of focusing on fewer projects at one time was acknowledged and therefore it was agreed to put this project on hold as there are other pages on Facebook that advertise similar events and the name of the page may change if LPYC joins with SPC.

Resolved – To put the *Advertising Local Events for Young People* project on hold.

58. Christmas Market Stall

It was confirmed that LPYC have a stall booked for the Lancing Festival on 15 December 2018, from 9am to 1pm – YCllr Scott has organised the 'Splat the Grinch' game and YCllr Churchill will source sugar-free Christmas sweets as prizes. Members were requested to confirm attendance and to arrive at North Road, Lancing at 8:30am. Members were reminded to wrap up warm and bring lunch/snacks.

Resolved – That the information be noted.

59. Training for Youth Councillors

As agreed at the last meeting (item 44/Sept/18 refers), training sessions for Members are being investigated. A list of preferred topics was created with Members specifying the most convenient time for training sessions being on the same night as Youth Council meetings. Members were advised that the booking of training sessions would be dependent on the cost as there is not an allocated budget for the Youth Council.

Resolved – That training sessions on the following topics be investigated by the Office

- i. Assertiveness
- ii. Communication
- iii. Confidence
- iv. Public speaking

v. Roles and Responsibility

60. Youth Council Surgery

YCllr Scott suggested holding a Youth Council Surgery at Lancing Village Market alongside the Parish Council Surgery. After discussion it was agreed that Members attend in October and November with the rota as follows –

- Oct - YCllrs Churchill and Scott with Cllrs Eveleigh and Patmore
- Nov - YCllrs Butler and Roberts with Cllr Clark (Cllr Parsons will also be in attendance).

It was noted that Cllr Clark required a DBS check as a representative for LPYC.

Resolved – (a) That Members attend the Parish Surgery in October and November
(b) That the Office arrange a DBS check for Cllr Clark.

61. Remembrance Sunday Parade – 11 Nov 2018

It was confirmed that Lancing Remembrance Parade is taking place on Sunday 11 November, starting at Culver Road, Lancing. Members were invited to attend, meeting outside the Royal British Legion on Culver Road at 2:15pm. YCllrs and Cllrs requested additional information regarding this event. Members were reminded to dress appropriately for the occasion and weather and wear a poppy. A wreath has been ordered to be laid by the Chair.

Resolved – (a) That the information be noted.
(b) That the Assistant Clerk circulate additional information to YCllrs and Cllrs before the event.

62. Future Agenda Items

YCllr Churchill – promoting *Safe Haven* stickers around Lancing.

Meeting closed 8.30pm.