

**Minutes of Lancing Parish Youth Council Meeting  
held on Wednesday 21 November 2018 at 7:00pm in the Parish Hall**

**Present**

**Chair:** YCllr Churchill

**Youth Councillors:** Butler and Scott

**Councillors:** Mick Clark, Gloria Eveleigh and Geoff Patmore

**Officer:** Helen Plant, Clerk.

**Public:** Cllr Lydia Pope, Mr & Mrs Scott and Sue Barns (Partnerships Officer, WSCC Partnerships and Communities Team).

The Chair welcomed everyone to the meeting and everyone introduced themselves.

**63. Apologies for absence**

YCllr Roberts and Cllr Baxter.

**64. Public Question Time**

None.

**65. Minutes of Previous Meeting held Wednesday 17 October 2018**

**Resolved** – That the Minutes of the previous meeting be approved.

**66. Finance**

The Youth Council's income and expenditure was presented, and it was **noted** that the Youth Council currently had **£643.75** and that £600 was specifically earmarked reserves for the Community Garden and Allotment project.

**Resolved** – That the information be noted.

**67. Community Garden and Allotment**

As agreed at the last Youth Council meeting, Mr & Mrs Scott and Cllr Pope had been invited to this meeting and were in attendance to share their expertise. An overall plan and timeline for the Community Garden and Allotment was consequently put together.

Mr Scott agreed to visit the location in the daylight to measure out, making the most of the site, and to supply a list of materials required for the Clerk to purchase on behalf of the Youth Council. Mr Scott would then be able to construct the raised bed during December, taking into account accessibility for wheel chair users and young children, with the YCllrs helping to fill it with soil, using this as a PR exercise to raise awareness of the project.

Mrs Scott suggested that rather than lining the bed with rubble topped with a good grade of soil, to layer with lower to higher grades of soil to ensure the plants had the best growing conditions. Cllr Pope was aware of organisations where free seeds are accessible. Cllr Pope also invited YCllrs to visit her garden to gain an understanding of what types of plants could be planted. It was envisaged that some seeds could be sown as soon as the soil was in the bed.

**Resolved** – (a) That the Clerk advises YCllrs when the bed is ready for them to help fill with soil.

(b) That YCllrs write a press article for the project.

#### **68. Local Youth Councils and Recruitment**

As Members were aware, the Youth Council was due to be trialled as a joint venture with Sompting Parish Council (Minute 54/Oct/2018 refers).

Actions were agreed at the last meeting and updates were provided as follows:-

- a) Cllr Baxter to meet with Miss Fisher from SRWA and investigate DofE coordinators in the area – Whilst Cllr Baxter was not in attendance, she had advised that a meeting had been set up with Miss Fisher for 4 December 2019. An update would be provided at the next meeting.
- b) YCllr Butler to investigate which schools are within a 3-mile boundary of Lancing and Sompting:-
  - 1. Sir Robert Woodard Academy
  - 2. Davison High School
  - 3. Lancing College
  - 4. St Andrew's High School
  - 5. Our Lady of Sion School
  - 6. Bohunt School
  - 7. Broadwater Campus of Northbrook College
- c) YCllr Scott to contact A&WYC again. YCllr Scott advised that she had been unable to locate the contact details of A&WYC's new administrator.

Members were also encouraged to bring a friend along to the Youth Council.

**Resolved** – (a) That Cllr Baxter provides an update on the meeting with SRWA.

(b) That YCllr Scott contacts all the schools to explore the opportunity for recruiting students to the Youth Council, preferable by way of an invite into the school.

(c) That the Clerk sources the contact details of A&WYC's new co-ordinator to pass onto Cllr Scott.

(d) That YCllrs endeavour to bring a friend along to join the Youth Council.

#### **69. Christmas Market Stall**

Members were reminded LPYC had a stall booked for the Lancing Festival on 15 December 2018, from 9am to 1pm (meeting at 8:30am). Members were requested to confirm attendance and reminded to wrap up warm and bring lunch/snacks on the day.

Cllr Churchill confirmed that the sugar-free sweets were on order and Cllr Scott advised that the Splat the Grinch game was ready. Cllr Eveleigh would be the responsible adult.

**Resolved** – That the information be noted.

**70. Training for Youth Councillors**

It was reported that Sussex Clubs for Young People had kindly offered to fund Youth Councillor training sessions. Whilst it had been envisaged for training to take place the same night as Youth Council meetings, this would result in the work of the YC being delayed by two months, so training sessions had been arranged at the Parish Hall on Wednesdays 6 February and 3 April, both at 6:30pm.

It was stressed that whilst the sessions were not being funded by the Council, training was costly, so it was stressed that members must attend.

**Resolved** – That the matter be added to the January agenda as a reminder to YCllrs.

**71. Children and Young People Network**

Cllr Eveleigh advised that YC representatives had been invited to attend the Children and Young People Network, facilitated by Community Works, to promote the Youth Council. The event brought together the leaders of voluntary and community organisations that worked with children and young people and offered information regarding changes to and developments in children and young people's services and plans, as well as the opportunity to network with other organisations in the area. The event was scheduled for 5 March at 2pm.

It was considered that this would be provide potential recruitment opportunity and that a presentation would need to put together.

**Resolved** – That the item be added to the February agenda to finalise attendance details.

**72. Promoting Safe Haven signs around Lancing**

YCllr Churchill had suggested that the Youth Council initiated a promotion to increase and raise awareness of Safe Haven signs around Lancing, i.e. if a member of the public felt intimidated or harassed, unwell or just in need of some help, they could look for the Safe Haven sign and know instantly that they could get assistance there. However, the full details of the scheme, e.g. whether any costs were involved or whether any associated training was required, were not known.

Whilst the initiative was considered a worthwhile scheme, it would be a difficult task to encourage shops and businesses to take part inviting them on an individual basis. However, it was known that attempts were being made to set up a Lancing Traders Association which might provide an easier platform to promote it.

**Resolved** – (a) That YCllr Churchill investigates the full details of the scheme.

(b) That the promotion of the Safe Haven initiative be put on hold until the Lancing Traders Association has been set up.

**73. Future Agenda Items**

None.

The meeting closed at 8.26pm.