



Lancing Parish Council

Annual Report

2018 – 2019

**Lancing Parish Hall
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West Sussex, BN15 8AJ**

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INTRODUCTION

This Annual Report aims to highlight the success and progress of Lancing Parish Council over the past year. We hope you find this report both helpful and informative. Should you wish to comment on it, or on any aspect of our services, please contact your local Parish Councillor or the Parish Office.

MISSION STATEMENT

The Parish Council is committed to promoting community values, economic well-being, and pride in Lancing.

VISION STATEMENT

Working in partnership with the local community to make Lancing a great place to live, work, visit and enjoy.

CORPORATE OBJECTIVES

- To engage, whenever possible, in an open dialogue with residents, to understand their needs, and to explain how the Council will address these needs within the resources and powers available;
- To understand the issues and aspirations of residents and promote these ideals for the future;
- To provide high standard cost-effective services;
- To enable, assist and encourage other local organisations and agencies to provide services;
- To promote and represent the best interests of the Village for the betterment of the local community;
- To encourage and promote the economic and commercial vitality of the Village through partnerships and other means;
- To encourage and promote social and community values in the Village by working in co-operation and supporting, where practicable, local organisations and groups; and
- To embrace progress, improve the quality of life and healthy living.



LANCING AND ITS PARISH COUNCIL

Lancing lies in West Sussex and is part of the Adur district. Lancing covers an area of 3.65 miles² (946.4 hectares), which spans from the lower part of Western Road in the west, northwards to Lancing Ring, east to the River Adur with the southern boundary being the English Channel. It is reportedly the largest village in England, with a population of some 19,000 residing in nearly 9,000 dwellings and an electorate of approximately 15,000.

The Parish Council has been in existence since 1894. Lancing Parish Council represents the views of its residents and endeavours to deliver the best possible services through its own in-house operations and by close liaison and partnership working with Adur District Council and West Sussex County Council, as well as other representative bodies and agencies in the community. The Council has sixteen Councillors and three Committees, which all have varied and extensive workloads and deal with a range of issues that directly affect residents of Lancing.

CHAIR'S ANNUAL REPORT 2018-2019

Year 3 as Chair of Lancing Parish Council (LPC) has yet again been a very busy one for me personally. I have been hampered a little by a degree of poor health, an increasing workload as an author and the decreasing energy levels associated with old age, which is why I decided not to stand for the 2019-20 position of Chair.

The Annual Residents' Forum 2018 resulted in no new actions being required of LPC by the community. Rather, the request was to continue with the Monks Recreation Ground Improvement Project as a priority and also to continue progressing all other on-going projects. The Monks Rec Improvement Project has moved on significantly during the year. You can read more about it and the progress of other on-going projects later in this report.

As Chair of the Parish Council and instigator of the Council's Keep Lancing Safe Group, I have been working hard to help the Police to combat anti-social behaviour in our village. I have been privileged to represent the Council on the Police Joint Action Group (JAG), which is a multi-agency group that meets to update the Police on antisocial behaviour in the various parts of Adur and Worthing, especially as the public do not always report it. I have been able to feed all of Lancing's issues into the meeting that we've been aware of, which has resulted in immediate action from the Police to combat the problems and attempt to prevent further ones.

The Police are doing a good job given their scarce resources, but we need to help them by reporting every problem via the online reporting procedures that can be found on the Sussex Police website. The number of direct reports they receive determines the priority that an issue is given. Just posting a problem on social media is of no use.

On a similar note, the Council has been doing its bit to divert young people from becoming involved in antisocial behaviour by keeping them busy and active. Along with its many partners, the Council hosted various activities throughout the summer including Lancing Beach Green Activity Day, SkateJams in partnership with Electric Storm Youth as well as the Fun Fair on Monks Rec.

I am also chairing a Local Action Team (LAT), which is a Working Group from the JAG. It is looking specifically at keeping young people out of trouble by ensuring that all the activities that are available in and around Lancing are made known to parents and young people in the community to increase participation levels. The Police, Adur & Worthing Social Services and Parks & Foreshore Departments, Impulse Leisure Centre, and the Head of Sir Robert Woodard Academy are all actively involved in working together to make sure this happens. Added to this, I am working with the outgoing High Sheriff, who is making funding available to set up a more permanent activity in Lancing to attract children and young people in the evenings. So, watch this space!

I hope Lancing's community has a happy and enjoyable 2019-2020 and recognises Lancing Parish Council's continued efforts to listen to the community and make Lancing an even better place to live.



Councillor Gloria Eveleigh

SUMMARY OF ACHIEVEMENTS/ACTIVITIES OF LANCING PARISH COUNCIL DURING 2018-2019

ALLOTMENTS

During the year all plots remained tenanted and continue to be inspected to ensure all tenants are abiding by the Allotment Tenancy and Rules. Our waiting list is much shorter than Adur District Council's, and at only £25 for a 5-rod plot (per annum) are much cheaper. So, if you're eager for a plot, please do not hesitate to contact us.

BATHING WATERS

The Council has continued to have its bathing waters tested by the Environment Agency and the Department for Environment Food and Rural Affairs (DEFRA). The bathing waters at Lancing Beach Green have now been classified as 'Good' for the last 3 years.

BEACH GREEN

Events and entertainments for all ages took place during the year, including a Thai Festival, Activity Day for children and young people, Filipino Festival, Skatejam, Motor Show, the Annual Fireworks & fun fair, Playzone, Bank Holiday Markets and The Great British Spring Clean.



BEACH GREEN CAR PARK

The Pay & Display machines at Beach Green Car Park were replaced with an Automatic Number Plate Recognition (ANPR) System, that automatically identifies vehicles & applies the rules of the car park to them.

BEACH GREEN LIGHTING

This project remains ongoing. The main difficulty was establishing how the main electricity supply to the units could be installed, but this has now been resolved and it is anticipated that final costs for the scheme will be drawn up shortly.

CHRISTMAS WINDOW COMPETITION

This annual competition was well-supported & all the participants contributed to making Lancing feel festive!

Those shops which entered were as follows:

Re-Incarnations By Donna
Mayfair Salon
The Mind Shop Lancing
Henry King Funeral Decorators
Truffles Bakery
Lancing Travel
ColourFull Kitchens Ltd
Gills Pharmacy

The results were as follows:

1st: Re-Incarnations By Donna
2nd: ColourFull Kitchens Ltd
3rd: The Mind Shop Lancing

Highly commended: H G King
Funeral Services

DEFIBRILLATOR



A joint-partnership project between the Council and the Lancing & Sompting Lions has seen two defibrillators installed, one on the outside of the front of the Parish Hall and the other at the Lions Community Hall in Roberts Road.

GARDEN COMPETITION

The Garden Competition was a great success once more with many entrants enjoying the award presentations with guest judge Jean Griffin (BBC Radio Sussex). Jacobs Steel and Gardner & Scardifield kindly sponsored this event.

1st Front Garden Timothy Hughes, 26 Finches Close;
2nd Front Garden Details withheld;
3rd Front Garden Mrs Puffett, 65 Chester Avenue.

1st Hanging baskets, tubs & containers: Anita Cornwell, 23 Penstone Park;
2nd Hanging baskets, tubs & containers: Kevin Banfield, 5 Chester Avenue;
3rd Hanging baskets, tubs & containers: Ron Richardson, 39 Ring Road.

GRANT AID

The Council has continued to make an annual provision for grant aid to support charitable, voluntary and/or no-profit-making organisations. This year the successful applications were as follows:

Adur Special Needs Project	£2,075
Boundstone Chorus	£1,000
Friends, Family and Travellers	£500
Girlguiding Lancing	£1,875
Lancing & Sompting Concert Band	£400
Lancing Football Club	£1,500
Lancing Parish Youth Council	£600
Total	£7,950



LANCING & SOMPTING FOOD BANK

A food bank collection point was introduced at the Parish Hall. Hall-users and residents can now donate foodstuffs throughout the year.

LUXOR REVIVAL CINEMA

In commemoration of the Luxor Cinema, the Council initiated the Luxor Revival Cinema and it continues to be popular with a core audience of over 30 people. The cinema operates monthly on a Monday evening at the Parish Hall with tickets priced at £3.50.

Please contact the Parish Office to be added to the cinema mailing list, reserve tickets or suggest a film. Cinema enthusiasts are also welcome to volunteer to support the running of the community cinema. Titles such as Film Stars Don't Die in Liverpool, Another Mother's Son, The Greatest Showman and Bohemian Rhapsody have proved very successful. Members of the public are welcome to suggest films to be shown.

MEMORIAL SEATS

The Parish Council has a Memorial Seat scheme. One was donated during 2018/19 and installed at Beach Green. For further information on the scheme, please contact the Council office.

MONKS RECREATION GROUND

Monks Rec Improvement Project Working Group, established in 2016, consisting of representatives from Keep Lancing Lovely, Lancing Community Bike Project, Lancing Football Club, Lancing Parish Council, Lancing Parish Youth Council, Lancing United Football Club, Lancing Youth Football Club, Sussex County Football Association, The Globe Primary School, West Sussex County Council, Worthing & Horsham District Sunday League and local residents continue to meet to progress the scheme.



During 2018/19 and following an invitation to tender, Landscape Architects BDP were commissioned to develop the concept designs, i.e. the final look and feel of the new building and to design a themed play-area. This is now nearing completion and will be put out for consultation shortly.

In the meantime, some perimeter trees will be planted soon.

PARISH HALL

The Council agreed to use an amount of general reserves to upgrade the lighting system in the Parish Hall by replacing the lighting in the main areas to LED units. These units are much cheaper to run, emit less heat, are safer and overall, better for the environment by reducing the carbon footprint.

PLANNING

The Planning Committee considered 173 planning applications this year; 4 fewer than last year, i.e. a 2.26% reduction on the number of applications considered in 2017/18.

REMEMBRANCE SUNDAY

As is traditional in Lancing, the Remembrance Parade & Service took place in the afternoon of Remembrance Sunday. To mark the final year of the World War One centenary, two Silent Soldiers were on display behind the War Memorial as a reminder of the sacrifices made during the First World War.



WIDEWATER CAR PARK

Three new replacement Pay & Display machines have been installed.

YOUTH COUNCIL

The Council continues to support Lancing Parish Youth Council, which offers the young people of Lancing a platform to voice their opinions on local issues – young residents (aged between 13 and 19 years) wanting to get involved should contact the Parish Council Office.

During the year, Youth Councillors have been able to participate in training courses provided by Sussex Clubs for Young People and have engaged in a varied range of activities, such as the Beach Green Activity Day and Christmas Festival event when Youth Councillors hosted a stall with a 'splat the rat' game, which helps to contribute to the Youth Council's funds.

Youth Councillors were also involved with the Annual Remembrance Parade and Service. A wreath was laid by the Chair of the Youth Council.

In May 2018, the Youth Council was successful in obtaining a grant of £1,000 from West Sussex County Council towards the cost and installation of a junior climbing wall at Monks Rec with the balance provided by the Parish Council.

Youth Councillors continue to be involved in on-going projects, including the Youth Council's Community Garden and Allotment.

In early 2019, a Youth Council recruitment flyer was created to boost recruitment. It was put on social media and delivered to Lancing residents.

SUMMARY OF ANNUAL ACCOUNTS

The Finance & General Resources Committee start to prepare the budget, prior to full Council approval. The annual budgetary cycle takes around three months when all aspects of the Council's financial requirements are considered. A Precept request is then served on Adur District Council for the required amount (total revenue budget less income generated). The Council's finances are internally audited every six months and externally audited annually. A summary of the 2018/2019 unaudited annual accounts can be found on the next page:

Lancing Parish Council 2018-2019

Income and Expenditure Account for Year Ended 31/03/2019

31/03/2018		31/03/2019
	Income Summary	
302,200	Precept Received	322,200
10	Bank Deposit Interest	142
570	Interest on Investments	1,823
302,780	Sub Total	324,165
	Operating Income	
775	Allotments	800
151,469	Beaches, Foreshores & Car Parks	174,333
60,692	Parish Hall-Running Costs	68,298
16,611	Recreation Grounds-Revenue	14,152
110,193	Miscellaneous	4,384
642,520	Total Income	586,131
	Running Costs	
225,679	Employees	235,741
21,283	Administration	25,110
273	Allotments	1,196
44,730	Beaches, Foreshores & Car Parks	45,154
960	Depot	542
54,994	Parish Hall-Running Costs	62,473
40,057	Recreation Grounds-Revenue	25,813
6,308	Miscellaneous	7,036
6,974	Local Govt. Act 1972 Sect.137	10,379
123,676	Capital Projects	27,996
6,558	Christmas Lighting	7,646
2,295	Parish Newsletter	2,337
533,787	Total Expenditure	451,423
	General Fund Analysis	
90,215	Opening Balance	179,698
642,520	Plus : Income for Year	586,131
732,735		765,829
533,787	Less : Expenditure for Year	451,423
198,948		314,406
19,250	Transfers TO / FROM Reserves	90,170
179,698	Closing Balance	224,236

MEMBERS OF THE COUNCIL

Name	Telephone Number	Email Address	Term served
Churchill Ward			
Danny Jackson		danny.jackson@lancingparishcouncil.gov.uk	From May 2018
Emma Purnell		emma.purnell@lancingparishcouncil.gov.uk	2018-2019
Lee Cowen	07966 426509	lee.cowen@lancingparishcouncil.gov.uk	2018-2019
Robin Monk	01903 751261	robin.monk@lancingparishcouncil.gov.uk	2018-2019
Manor North Ward			
Carol Albury	07415 236105	carol.albury@lancingparishcouncil.gov.uk	2018-2019
Mick Clark	07816 650742	mick.clark@lancingparishcouncil.gov.uk	2018-2019
Manor South Ward			
Jean Turner	01903 603057		2018-2019
Lionel Parsons	01903 527534	lionel.parsons@lancingparishcouncil.gov.uk	2018-2019
Mash Barn Ward			
Douglas Bradley	07528 789851	douglas.bradley@lancingparishcouncil.gov.uk	2018-2019
Gina Scotting	07711 991219	gina.scotting@lancingparishcouncil.gov.uk	2018-2019
Liz Haywood	07946 640404	liz.haywood@lancingparishcouncil.gov.uk	2018-2019
Lydia Pope	07884 430912	lydia.pope@lancingparishcouncil.gov.uk	From Sept 2018
Widewater Ward			
Ann Bridges	07960 319376	ann.bridges@lancingparishcouncil.gov.uk	2018-2019
Clive Burghard	01903 767238	clive.burghard@lancingparishcouncil.gov.uk	2018-2019
Geoff Patmore	07941 890146	geoff.patmore@lancingparishcouncil.gov.uk	2018-2019
Gloria Eveleigh	07930 411419	gloria.eveleigh@lancingparishcouncil.gov.uk	2018-2019

OFFICERS OF THE COUNCIL

Lancing Parish Council employs twelve members of staff.

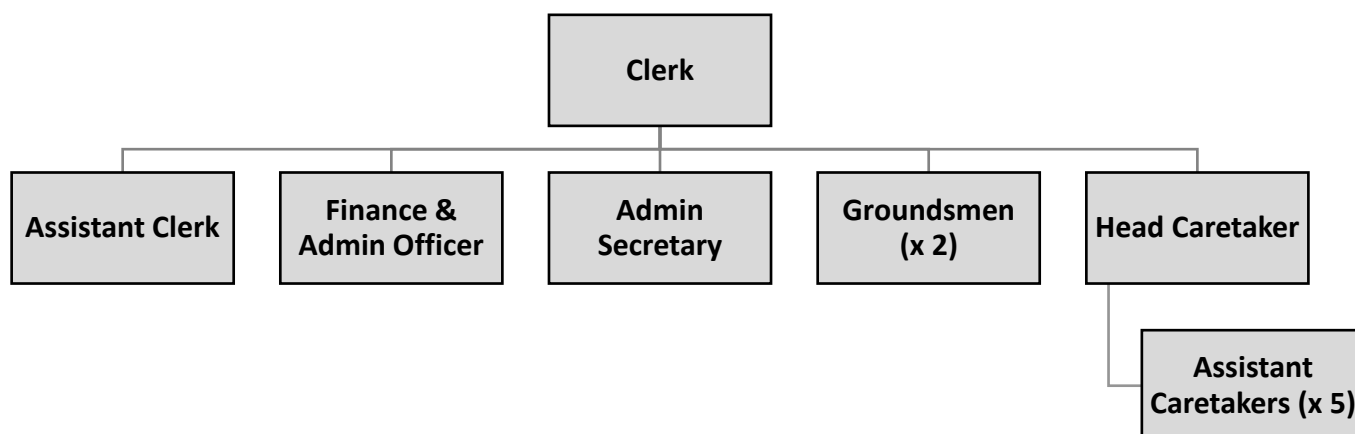


TABLE OF COMMITTEES

Position/Committee	Name	
Chair of the Council (Ex-officio on all Committees)	Cllr Gloria Eveleigh	
Vice-Chair of the Council (Ex-officio on all Committees)	Cllr Mick Clark	
Amenities & Environment Committee (7 seats)	Cllr Geoff Patmore (Chair) Cllr Lee Cowen (Vice-Chair) Cllr Ann Bridges Cllr Liz Haywood	Cllr Danny Jackson Cllr Lionel Parsons Cllr Gina Scotting
Finance & General Purposes Committee (7 seats)	Cllr Geoff Patmore (Chair) Cllr Clive Burghard (Vice-Chair) Cllr Carol Albury Cllr Robin Monk	Cllr Emma Purnell Cllr Gina Scotting Cllr Jean Turner
Planning Committee (7 seats)	Cllr Robin Monk (Chair) Cllr Emma Purnell (Vice-Chair) Cllr Douglas Bradley Cllr Clive Burghard	Cllr Danny Jackson Cllr Jean Turner VACANT
Human Resources Sub-Committee (4 seats)	Cllr Carol Albury Cllr Robin Monk	Cllr Geoff Patmore Cllr Gina Scotting
Value for Money Sub-Committee (4 seats)	Cllr Geoff Patmore (Chair) Cllr Robin Monk (Vice-Chair)	Cllr Gina Scotting Cllr Jean Turner

WORKING GROUPS AND COUNCIL-LED INITIATIVES

Group	Representatives	
Keep Lancing Safe (4 seats, plus reps from agencies and organisations concerned with the safety of Lancing)	Cllr Gloria Eveleigh Cllr Robin Monk	Cllr Geoff Patmore
Lancing Parish Youth Council (3 seats)	Cllr Mick Clark Cllr Geoff Patmore	Cllr Gloria Eveleigh
Lancing Vision Group (2 seats)	Cllr Gloria Eveleigh	Cllr Robin Monk
Litter Campaign Working Group (3 seats, plus reps from Keep Lancing Lovely, local Recycling champion, residents and ADC Street Officer)	Cllr Gloria Eveleigh Cllr Robin Monk	Cllr Geoff Patmore
Monks Rec. Improvement Project Working Group (1 seat, plus ADC Cllr, WSCC Cllr, reps from Keep Lancing Lovely, Lancing Regeneration, Football Clubs and associated league, including Sussex F.A., and local residents, businesses and The Globe School PTA)	Cllr Ann Bridges	Cllr Lee Cowen
Newsletter Editorial Working Group (Cllr from each Ward)	Cllr Clive Burghard Cllr Mick Clark	Cllr Emma Purnell Cllr Gina Scotting

REPRESENTATIVES ON OUTSIDE BODIES

Outside Body	Representative	
ADC Standards Committee (1 seat)	Cllr Gloria Eveleigh	
ADC West Adur Capital Projects Group (1 seat)	Cllr Gloria Eveleigh	
Adur Voluntary Action Management Committee (1 seat)	Cllr Lionel Parsons	
Airport Consultative Committee (1 seat)	Cllr Clive Burghard	
Brighton & Hove Albion Football Club Community Steering Group (1 seat)	Cllr Emma Purnell	
Lancing Football Club (Chair of the Council)	Cllr Gloria Eveleigh	
Lancing Parochial Charities (2 seats)	Cllr Carol Albury	Cllr Mick Clark
West Sussex Association of Local Councils (2 seats)	Cllr Mick Clark	Cllr Gloria Eveleigh
World of Widewater Local Nature Reserve Steering Committee/WoW community group (2 seats)	Cllr Mick Clark	Cllr Lydia Pope