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To: All Councillors

Notice is hereby given that you are required to attend the Meeting of Lancing Parish Council, to be held on Wednesday 5 July 2017 in the Council Chamber, Parish Hall, South Street at 7.00p.m.

Helen Plant  
Clerk to the Council  
28 June 2017

### AGENDA

**19. Apologies**

**20. Declarations of Interest**

*Members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda.*

**21. To approve the minutes of the Annual Council meeting held on 3 May 2017 (attached)**

**22. Grouped Items (attached):-**

**Recommendation** – That the following draft Committee Minutes and Working Group Notes be received.

- (1) Amenities & Environment Committee Meeting – 10 May 2017
- (2) Finance & General Purposes Committee Meeting – 17 May 2017
- (3) Planning Committee Meeting – 17 May 2017
- (4) Community Cinema Working Group – 18 May 2017
- (5) Annual Residents Forum – 25 May 2017
- (6) Planning Committee Meeting – 7 June 2017
- (7) Planning Committee Meeting – 28 June 2017 (to follow).

**23. Recommendations from Committees**

**23.1 Proposed Amendment to Beach Hut Licence Agreement**

Following a dispute regarding the colour of a Beach Hut and the interpretation of the colours allowed as stated in the Licence Agreement (Minute 8.6/May/17 refers), the Amenities & Environment Committee recommend that the wording in the Agreement is changed.

**Recommendation** – That the colour of Beach Huts can be white or shades of bright and pastel colours, avoiding blacks/browns and similar dark colours, but roofs need to remain the colour of the felt.

### **23.2 Safeguarding Policy for the Youth Council (*attached*)**

Pursuant to Council Minutes 16.2/May/17, the Finance Committee considered a draft Safeguarding Policy in anticipation of the Youth Council's inaugural meeting. This now needs the approval of the Council.

**Recommendation** – That the Safeguarding Policy, as submitted, be approved.

### **23.3 Heritage display cabinet for the Parish Hall foyer**

In anticipation of heritage display cabinets being purchased and installed in the Parish Hall foyer, and as the Finance and General Purposes Committee now oversees the Parish Hall and its operations, the Committee agreed that it should act as the overarching body to agree on the content and themes of the cabinets.

**Recommendation** – That the Finance and General Purposes Committee be the overarching body that agrees on the heritage display cabinet content.

## **24. Chairs Report:-**

### **24.1 AREA – Adur Residents Environmental Action**

## **25. Clerk's Report (*report attached*):-**

### **25.1 Annual Residents Forum – Outcomes & Recommendations**

### **25.2 Vacant Parish Hall office space (North Wing)**

### **25.3 Skatepark**

### **25.4 Lancing Post Office**

### **25.5 Parish Council Newsletter**

### **25.6 AVA Information**

### **25.7 Travellers on Beach Green**

### **25.8 Request for support from The Globe Primary School**

### **25.9 Request for support from Guild Care**

### **26.10 England Coast Path – Landward Coastal Margin**

## **26. Other Matters:-**

### **26.1 Lancing Parish Youth Council (*details attached*)**

The Minutes of LPYC's Inaugural meeting on 24 May and second meeting on 21 June 2017 are attached for Member's information.

At the latter meeting, the Youth Council's Constitution was considered and agreed. This now requires the approval of the Parish Council.

Cllr Eveleigh will provide an update at the meeting if considered necessary.

**Recommendation** – That the Lancing Parish Youth Council's Constitution, as submitted, be approved.

### **26.2 Lancing Vision Group**

Cllr Eveleigh will provide an update at the meeting.

### **26.3 Keep Lancing Safe**

Cllr Eveleigh will provide an update at the meeting.

**27. Report(s) of Representatives on Outside Bodies**

- i. There were no reports at the time of writing the agenda.
- ii. Since the appointments of Representatives on Outside Bodies at the Annual Meeting (Minute 8/May/17 refers) it has come to light that two of those bodies no longer require representation from this Council.

The Local Strategic Partnership (LSP) was formed in 2010/11 and it was then agreed that Parish Council's could have representation on one of the LSP's thematic groups - Lancing Parish Council had representation on 'Better Place Group'. However, that group has been put on the back burner and it is unclear whether it will be revived.

The Adur Conservation Board is restricted in numbers and it already has two Lancing members of the community on the group, which is sufficient for its needs. However, one of those members is Cllr Lionel Parsons, in a personal capacity, and has indicated that he is willing to provide updates to the Council under this heading in the future.

**Recommendation** – That the Local Strategic Partnership and Adur Conservation Board be deleted from this Council's list of Representatives on Outside Bodies.

**28. Future Agenda Items**

Councillors' and members of the public are invited to submit items for discussion at future Council meetings.

**29. Exclusion of the Press and Public**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**30. Land at Monks Recreation Ground (*Confidential Report attached*)**

**Please note that all Parish Council Meetings are open to members of the public and copies of agendas will be posted on the Council's website, noticeboard and available at each meeting or by request in advance by telephoning 01903 753355.**