

Lancing Parish Hall
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Members are asked to note that prior to the start of the Council meeting there will be a training session in respect of Traveller Cultural Awareness commencing at 6.30p.m.

To: All Councillors

Notice is hereby given that you are required to attend the Meeting of Lancing Parish Council, to be held on Wednesday 8 November 2017 in the Council Chamber, Parish Hall, South Street at 7.00p.m.

A handwritten signature in black ink, appearing to read 'Helen Plant'.

Helen Plant
Clerk to the Council
2 November 2017

AGENDA

45. Apologies

46. Declarations of Interest

Members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda.

47. Public Forum & Questions

Members of the public are reminded that only questions and statements relating to items on this agenda will be allowed. In accordance with Standing Order 1e, Members of the public will also be given the opportunity to express opinions at each main agenda item and at the end of the meeting to identify any issues to be added to future agendas. However, during discussions of sensitive or confidential matters, the public will still be excluded.

Questions relating to any other items that are not on this agenda should be referred to the Chair of the Council or Clerk as appropriate and outside this meeting.

Once this meeting has concluded, a number of Councillors will remain to answer any questions that local residents may have on other Parish related issues.

48. To approve the minutes of the Council meeting held on 6 September 2017 (attached)

49. Grouped Items (*attached*):-

Recommendation – That the following draft Committee Minutes and Working Group Notes be received:-

- (1) Amenities & Environment Committee – 13 September 2017
- (2) Finance & General Purposes Committee – 20 September 2017
- (3) Planning Committee Meeting – 20 September 2017
- (4) Monks Rec Improvement Project Working Group – 4 October 2017
- (5) Community Cinema Working Group – 10 October 2017
- (6) Editorial Working Group – 11 October 2017
- (7) Planning Committee – 11 October 2017
- (8) Autumn Residents Forum – 12 October 2017
- (9) Planning Committee – 25 October 2017

50. Matters arising from Committees – Finance and General Purposes Committee - Consideration of an Independent Financial Review (*report attached*)

51. Chair's Report:-

51.1 Rampion Offshore Windfarm Reception

51.2 Blueprint 22 Award Ceremony

51.3 Public Meeting – ‘Making Lancing Feel Safer’

Members may recall that it had been intended for a Public Meeting to take place in January 2017 to ‘Make Lancing Feel Safer’ with the Sussex Police & Crime Commissioner in attendance (Council Minute 72.2/Dec/16 refers). Whilst a lot of work has since been carried out to improve the situation through the joint partnership initiative Keep Lancing Safe, a Public Meeting has now been rescheduled for Thursday, 11 January 2018 with Inspector Allan Lowe from Adur & Worthing’s Neighbourhood Policing Team in attendance. Insp Lowe will outline the new Sussex Police prevention structure and answer the community’s questions in respect of policing in general.

Recommendation – That all Councillors attend the Public Meeting - 'Making Lancing Feel Safer'.

52. Clerk's Report (*report attached*)

52.1 Autumn Residents Forum – Outcomes & Recommendations

52.2 Parish Council Newsletter

52.3 AVA Information

52.4 Citizens Advice – proposed name change

52.5 South Downs National Park Authority Local Plan Pre-submission consultation

52.6 Adur District Council’s Brownfield Land Register – Consultation & Call for Sites

52.7 Remembrance Sunday

52.8 Christmas Closure

53. Other Matters:-

53.1 Lancing Parish Youth Council (*Minutes attached*)

The Minutes of LPYC’s meeting on 27 September are attached for Member’s information.

Cllr Eveleigh will provide an update at the meeting if considered necessary.

Recommendation – That the information be noted.

53.2 Lancing Vision Group

Cllr Eveleigh will provide an update at the meeting.

53.3 Keep Lancing Safe

Cllr Eveleigh will provide and update at the meeting.

54. Representatives on Outside Bodies

i. There were no reports at the time of writing the agenda.

ii. **Guild Care**

Following the successful application to the Heritage Lottery Fund to enable a two-year project exploring the history of The Bell at Lancing, Guild Care have asked whether the Council will consider nominating a representative to join the project's steering committee. The Committee's role is to oversee the delivery of the project and offer and help and advice to the project manager as the project progresses and is likely to meet once a year.

Recommendation – That the Council nominates a representative to the Guild Care's The Bell history project.

55. Future Agenda Items

Councillors' and members of the public are invited to submit items for discussion at future Council meetings.

56. Exclusion of the Press and Public

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

57. Land at Monks Recreation Ground

It is anticipated that a report will be submitted to Members prior to the meeting.

58. Recommendation from Finance and General Purposes Committee

– Review of Parish Council's License Agreements (*details attached*)

The Value for Money Sub-committee met on 23 August to review the Council's four License Agreements, namely Beach Green and Widewater car parks, Parish Hall Bar, Beach Green and Widewater Refreshment Kiosks and Beach Green Bank Holiday Markets as the licenses are due to expire at the end of March 2018. The Committee considered whether best value is being obtained, how the tenders should be managed and where best to advertise the tenders. Recommendations were submitted for consideration to the Finance and General Purposes Committee which were subsequently agreed.

The confidential Minutes of the VfM Sub-committee meeting, which lay out the recommendations are attached for Members' information. These minutes will be made available to the public once the tender process has been completed (see Standing Order 12).

Whilst the Finance and General Purposes Committee have delegated authority to approve some of the recommendations, others require the approval of full Council.

Recommendation – That the recommendations in respect of the Parish Council’s License Agreements approved.

59. Proposed Enforcement Patrols for Dog Fouling and Littering Offences (*report attached*)

**Parish Council Meetings are open to members of the public.
Copies of agendas will be posted on the Council’s website, noticeboard and will be available at each meeting or by request in advance by telephoning 01903 753355.**