

LANCING PARISH COUNCIL

Minutes of the Meeting of the Amenities & Environment Committee held on Wednesday 12 July 2017 at 7:00pm

Present

Councillors: Geoff Patmore (Chair); Carol Albury, Ann Bridges, Gina Scotting, Lee Cowen, Lionel Parsons, Liz Haywood

Ex-officio: Cllrs Gloria Eveleigh and Mick Clark (from Minute 4)

Officer: Helen Plant, Clerk

9. Apologies

None.

10. Declaration of Substitute Members

None.

11. Declarations of Interest

None.

12. Public Forum/Questions

None.

13. Minutes of the Previous Meeting held on 10 May 2017

Resolved – That the Minutes of the meeting held on 10 May 2017 be approved.

14. Clerks Report(s):-

14.1 Garden Competition

It was confirmed that following the closing date for the competition, 24 entries had been received. The Working Group met on 3 July to finalise the event schedule of the day, including judging and presentation ceremony. It was noted that, whilst the winner's award costs had been covered by the sponsorship received from Gardner & Scardifield and Jacobs Steele, there was an event cost of £20 (judge expenses) that needed the approval of this Committee, in accordance with the Scheme of Delegation, to be allocated from the Events budget.

All Members of the Council were encouraged to support the event by attending and helping serve refreshments at the Presentation.

Resolved – (a) That the information be noted.

(b) That £20 be allocated to the Garden Competition from the Events budget.

14.2 Lancing Air Raid Shelters

It was confirmed that the original entrance had now been located and Cllr Patmore advised that the production of a staged action plan, including costs and overall aim of the shelter being opened would be put together by a Working Group consisting of himself and Cllrs Clark, Eveleigh and Monk.

Resolved – That the information be noted.

14.3 Monks Rec Improvement Project

Following a slight delay, the draft design brief had been submitted and was circulated to Members prior to the meeting, and was well received. Concerns were expressed that due to the lengthy timescale of the project, the Bags of Help grant might be lost as the funds had to be spent by the end of November 2017. With that in mind, and with the knowledge that a specific item of equipment had been popularly requested in the survey, Members agreed that the grant should be put towards the cost of buying and installing a zip-wire before the end of the grant of offer. This would be located to the north-east perimeter of the ground, avoiding the air raid shelter and so not to disturb local residents. It was recognised that the brief would need to be changed slightly to account for this decision.

It was noted that the meeting of the Working Group had been subsequently arranged for 25 July 2017 to finalise the design brief and to forward it to appropriate design landscapers.

Resolved – (a) That Mr David Pope be thanked for producing the excellent draft design brief.
(b) That a zip-wire be purchased and installed to the north-east perimeter of Monks Rec using the Bags of Help grant.

14.4 Unveiling Event for the Basque Children Blue Plaque

It was reported that the unveiling of the Basque Children blue plaque event on 20 May 2017 had been a success.

Resolved – That the information be noted.

14.5 Beach Green Promenade Lighting Working Group

The Working Group met on 3 July and the meeting's notes were circulated. It was noted that each member of the group had been assigned research tasks to establish the opinions of local residents and businesses, the cost and installation logistics and where funding might be sourced.

Resolved – That the information be noted.

14.6 Annual Play Inspections

It was reported that the Annual Play Area Inspections had been recently carried out and, due to the amount of maintenance works completed over the last year, there were no areas of high-risk, with only one item classed as a moderate risk, which would be shortly addressed.

Resolved – That the information be noted.

14.7 Beach Green Hire Requests

The following requests had been received for the hire of Beach Green:-

- i. The use of Area A for the Annual Filipino Festival 2017, on Saturday, 5 August. Apart from last year, the event has been held in Lancing for at least 5 years. It was stressed that the details submitted in respect of the organiser's public liability insurance only stated cover of £5m, but the hire agreement stated a minimum of £10m.

Resolved – That the hire of Beach Green for the Annual Filipino Festival on 5 August 2017 be approved, subject to the organisers public liability insurance being increased to £10m.

- ii. The use of Area A and B by Strenson Leisure Ltd (operators of The Perch) for a Party at the Perch event on 9 and 10 September 2017. The event was in the form of a food festival. However, it was

reported that the organisers had advised that it might not go ahead due to other business demands.

Resolved – That the hire of Beach Green for a Party at the Perch by Strenson Leisure Ltd on 9 and 10 September 2017 be approved, if required.

- iii. Strenson Leisure Ltd had also requested the use of part of Area A to start up a run around Beach Green, in partnership with Parkrun UK, every Saturday. It was suggested that, as this event was to encourage people to get fit, the Parish Council should not charge for the use of Beach Green for this event.

Resolved – That Strenson Leisure Ltd be allowed the use of Beach Green free of charge for Parkrun UK events only.

- iv. Lancing Motor Show had requested the use of Part A of Beach Green on 8 October 2017.

Resolved – That the hire of Beach Green for Lancing Motor Show on 8 October 2017 be approved.

14.8 Monks Recreation Ground Hire Request

Lancing Tabernacle had requested the use of Monks Rec on 30 August 2017 to hold an outdoor Messy Church event, which would be open to the whole community.

Resolved – That Lancing Tabernacle be given the use of Monks Rec on 30 August 2017 free of charge, as this Council's contribution towards the event.

14.9 Christmas Festival

Preparations for the Christmas Festival were considered and it was agreed that the event should take place on 16 December 2017, in conjunction with the Village Market again. A budget of £1,500 was set and would comprise of the same elements as in 2016, e.g. market stalls, entertainers, Father Christmas, small funfair rides and the steam traction engine.

Resolved – That the Christmas Festival takes place on 16 December 2017 with a budget of £1,500.

14.10 Beach Green Tourist Telescope

Pursuant to Committee Minute 80.1iii/Mar/17, it was confirmed that the tourist telescope had been installed and an associated press release would be subsequently issued.

Resolved – That the information be noted.

14.11 The Globe School – Beach Green Suggestions

It was reported that the Council had once again received a number of letters from pupils at The Globe Primary School with suggestions of how to improve Beach Green. The suggestions had been tabled and circulated to Members. Members were asked to note the suggestions and associated responses and decide whether any could possibly be progressed to fruition.

Resolved – (a) That the associated costs and feasibility of the following suggestions be investigated:-

- i. wild flower garden

- ii. paddling pool
- iii. crazy golf course
- iv. ferris wheel/merry-go-round

(b) That the suggestion of more pedestrian crossings across Brighton Road be explored with West Sussex County Council.

14.12 Allocation of Football Pitches

Details of the football pitch requests were circulated at the meeting.

Resolved – That the following football pitch requests be approved:-

Pitch	Sunday am
Monks West Pitch	BC Rovers/Lancing Manor
Monks East Pitch	Lancing United FC Youth
Monks Junior Pitch 1	Lancing United FC Youth
Monks Junior Pitch 2	Lancing United FC Youth
Orient Road	Village Football Club

14.13 Sir Robert Woodard Academy Mural Project

Pursuant to Committee Minute 45.4/Oct/16, it was confirmed that the panels to make up the mural were in the process of being painted and would be installed by the end of July.

Resolved – That the information be noted.

The meeting closed at 8.16pm.

Helen Plant
Clerk

Signed Chairman
Date