

## LANCING PARISH COUNCIL

### Minutes of the Annual Meeting of the Full Council held on Wednesday 22 May 2019

**Councillors Present:** Carol Albury, Ann Bridges, Douglas Bradley, Clive Burghard, Mick Clark (from Minute 7), Lee Cowen, Gloria Eveleigh (in the Chair for Minute 1), Liz Haywood (Minutes 1 to 19.2), Danny Jackson (from Minutes 1 to 18.6), Robin Monk, Geoff Patmore, Lionel Parsons, Lydia Pope (in the Chair from Minute 2), Gina Scotting and Jean Turner.

**Officers:** Helen Plant, Clerk and Nick Wiltshire, Assistant Clerk.

**In attendance:** 8 members of the public and 2 members of Lancing Parish Youth Council.

The previous Chair of the Council, Councillor Gloria Eveleigh, opened the meeting and welcomed everyone.

**1. To elect the Chairman of Lancing Parish Council for 2019/20 and to receive the Chairman's Declaration of Acceptance of Office**

Cllr Pope was proposed and seconded. There were no other nominations.

**Resolved** – That Cllr Lydia Pope be elected as Chairman of Lancing Parish Council for the Municipal year 2019/20.

The declaration and acceptance of office was subsequently signed by Cllr Pope and witnessed by the Clerk to the Council.

Cllr Eveleigh was thanked for her previous 3-years as Chairman of the Council. Cllr Pope consequently took over the Chair.

**2. To elect the Vice Chairman of Lancing Parish Council for 2019/20 and to receive the Vice Chairman's Declaration of Acceptance of Office**

Cllrs Gloria Eveleigh and Danny Jackson were both proposed and seconded. After both were given the opportunity to explain why they would like to be Vice Chair, by a majority, Cllr Eveleigh was voted in as Vice Chairman.

**Resolved** – That Cllr Gloria Eveleigh be elected as Vice Chairman of Lancing Parish Council for the Municipal year 2019/20.

The declaration and acceptance of office was subsequently signed by Cllr Eveleigh and witnessed by the Clerk to the Council.

**3. Apologies**

Apologies had been received, and with the reasons outlined, were accepted from Cllr Emma Purnell.

**4. Declarations of Interest**

None.

New Register of Interests forms were circulated to Members for completion and return to the Clerk.

**5. Public Forum & Questions**

Youth Cllr Scott asked if item 19.1 could be brought forward and this was agreed.

**6. To approve the minutes of the full Council meeting held on 27 March 2019**

**Resolved** – That the Minutes of the previous meeting be approved as a true and accurate record.

**7. Grouped Items:-**

**Resolved** – That the following draft Committee Minutes and Working Group Notes be received:-

- (1) Planning Committee Meeting – 3 April 2019
- (2) Monks Rec Improvement Project Working Group Meeting – 11 April 2019
- (3) Lancing Vision Group Meeting - 17 April 2019
- (4) Planning Committee Meeting – 24 April 2019
- (5) Communications Strategy & Policy Review Working Group Meeting – 1 May 2019
- (6) Amenities & Environment Committee Meeting – 1 May 2019
- (7) Keep Lancing Safe Meeting – 3 May 2019
- (8) Planning Committee Meeting – 8 May 2019
- (9) Finance & General Purposes Committee Meeting – 8 May 2019

**19.1 Lancing Parish Youth Council**

The Minutes of LPYC's meeting on 17 April had been circulated for Member's information with the Minutes of the meeting from 15 May to follow.

It was brought to Members' attention that the future of the Youth Council was in question, as there were only four members, despite recruitment being high on the agenda from the inception of LPYC and the efforts of all involved, including visits to local schools, uniformed groups (scouts, guides etc.) and other youth organisations.

LPYC's current constitution stated youth councillors must live within three miles of Lancing or attend a school in Lancing and be aged 13-19 years, although it was unclear whether the upper age was when the person reached 19 years or was until their 20<sup>th</sup> birthday. The constitution was reviewed again at the recent meeting to amend the age range from Year 7, to aid with recruitment, up to the age of 18 years old, albeit the upper age was disputed by Cllr Eveleigh who attended the meeting and considered that it was agreed to remain until 19 years.

Notwithstanding, one member was now aged 20 years old, so the Youth Council were keen to introduce a mentor scheme for members who were beyond the age limit, as happened at the Adur and Worthing Youth Council, and a Code of Conduct had been drawn up.

Due to the depletion of youth councillors, and as it was known that other youth councils had recently had to fold because of a lack of members, it was suggested that youth councils were not the current way young people want to be heard. However, there were other means to give a voice to young people for the Parish Council to listen to.

Cllr Eveleigh provided reasoning as to why the Youth Council should be retained and acknowledged that recruitment was proving difficult but considered it was worth pursuing for another year.

Youth Cllr Scott was given the opportunity to speak on behalf of the Youth Council, who added to Cllr Eveleigh's reasoning and wished to see the Youth Council preserved over the next year.

Some Members acknowledged that once a youth councillor reached the age of 18 years they were adults and should cease being a youth councillor; the youth council should be targeted at younger teenagers, but the majority felt the good work the Youth Council had undertaken, and were perceived to be doing, should be allowed to continue, giving a further opportunity for the recruitment of new members with the Parish Council reviewing the situation again prior to the Youth Council's 2020 Annual meeting. This was despite the Clerk's advice in that all other youth councils researched had the upper age limit set at 18 years old. This was due to over 18-year olds being able to vote and stand for election to councils and if youth councillors were over 18 and unelected, there could be issues regarding undue influence on a council. The Clerk also advised that any youth councillor who wished to be a mentor, should undergo necessary training, including safeguarding and DBS checks being carried out, and that it should be acknowledged that not all older youth councillors would be suitable as a mentor - this was in line with Adur and Worthing's Youth Council mentor scheme.

**Resolved** – (a) That the Youth Council's constitution, as submitted be approved, subject to the age range being from Year 7 until a members' 20<sup>th</sup> birthday, meetings being held monthly and the number of Parish Councillor representatives being 3.

(b) That the Youth Council Mentor Code of Conduct be approved, subject to a potential mentor undergoing necessary training and DBS checks prior to becoming a mentor.

(c) That Cllrs Eveleigh, Jackson and Patmore be the Parish Council's appointed representatives on the Youth Council.

#### **8. Chair's 2018/19 summary**

The Chair provided a summary of the 2018/19 year in office, which would be provided in greater detail in the Council's Annual Report.

**Resolved** – That the reported be noted.

#### **9. To appoint Members to Committees:-**

It was noted that the Chair & Vice Chair of the Council were ex-officio members of all Committees.

**Resolved** – That the membership of the Council's Committees for 2019/20 be as follows:-

**9.1 Amenities & Environment Committee (7 seats)** – Cllrs Bridges, Clark, Cowen, Jackson, Patmore, Scotting and Turner.

**9.2 Finance & General Purposes Committee (7 seats)** – Cllrs Albury, Bridges, Clark, Monk, Purnell, Scotting and Turner.

**9.3 Planning Committee (7 seats)** – Cllrs Bradley, Burghard, Clark, Jackson, Monk, Parsons and Purnell.

**9.4 Human Resources Sub-Committee (4 seats)** – Cllrs Bradley, Clark, Jackson and Patmore.

**9.5 Value for Money Sub-Committee (4 seats)** – Cllrs Monk, Patmore, Scotting and Turner.

- 10. To reaffirm/appoint members to working groups and Council led initiatives:-**  
**Resolved** – That the membership of the Council’s working groups and Council led initiatives for 2019/20 be as follows:-
- 10.1 Keep Lancing Safe (2 seats)** – Cllrs Eveleigh and Patmore. Cllr Albury agreed to be the Adur District Councillor on the group
- 10.2 Lancing Parish Youth Council (3 seats)** – *(considered at Minute 19.1) Cllrs Eveleigh, Jackson and Patmore.*
- 10.3 Lancing Vision Group (2 seats)** – Cllrs Cowen and Jackson. Cllr Bridges agreed to be the West Sussex County Councillor on the group.
- 10.4 Monks Rec Improvement Project Working Group** – Cllr Clark. Cllr Cowen agreed to be the Adur District Councillor on the group and Cllr Bridges agreed to be the West Sussex County Councillor on the group.
- 10.5 Newsletter Editorial Working Group** – Burghard, Parsons, Pope and Scotting.
- 11. To appoint Members to serve as representatives on Outside Bodies:-**  
 Members were reminded to read the Council Representatives on Outside Bodies Policy if they served as a representative.
- 11.1 Adur District Council Standards Committee (1 seat)** – Cllr Bridges.
- 11.2 Adur Voluntary Action Management Committee (1 seat)** – Cllr Jackson.
- 11.3 Adur West Capital Projects Group (1 seats)** – Cllr Eveleigh.
- 11.4 Airport Consultative Committee (1 seat)** – Cllr Burghard.
- 11.5 Brighton & Hove Albion Football Club Community Steering Group (1 seat)** – Cllr Purnell.
- 11.6 Joint Action Group (1 seat)** – Cllr Eveleigh.
- 11.7 Lancing Football Club (1 seat)** – Cllr Eveleigh.
- 11.8 Lancing Parochial Charities (2 seats)** – Cllrs Albury and Clark (4-year term).
- 11.9 West Sussex Association of Local Councils (2 seats – The Chair and Vice Chair)** – Cllrs Pope and Eveleigh.
- 11.10 World of Widewater (2 seats)** – Cllrs Clark and Parsons.
- 12. To approve and adopt the Council’s Standing Orders and Financial Regulations**  
 It was noted that there had been no requirement to amend the Council’s present Standing Orders. However, Financial Regulations had been recently reviewed by the Finance and General Purposes Committee in accordance with the Internal Auditor’s recommendations and were consequently submitted for full Council approval.
- Resolved** – That the Council’s Standing Orders and Financial Regulations be approved and adopted for the Municipal Year 2019/20.
- 13. Review of the Council's and/or Employees' Memberships of other bodies:-**
- 13.1** Sussex Association of Local Councils
- 13.2** Society of Local Council Clerks
- 13.3** The National Allotment Society

**Resolved** – That the Council confirms and approves to renew the membership of the above bodies.

**14. Review of the Council's Inventory of Land and Assets**

Submitted – The Parish Council's Land and Asset register as at 31 March 2019.

**Resolved** – That the inventory of land and assets, as submitted, be noted.

**15. To confirm the the dates and times of ordinary meetings of the Council and Committees for 2019/20**

It was noted that two committee meetings had inadvertently been scheduled after the elections which would render those meetings incapable as membership would not be approved until the Annual Council meeting.

**Resolved** – That the schedule of Council and Committee meetings during the Municipal Year 2019/20 be amended accordingly to take account of the 2019 May elections.

**16. Appointment of Auditors for Financial Year 2019/20**

Internal Auditor – It was reported that Mulberry & Co continued to provide a knowledgeable and cost-effective internal audit service and no reason could be put forward to change provider at this point in time.

External Auditor - Moore Stephens was appointed to the Council by the Smaller Authorities' Audit Appointments Ltd.

**Resolved** – (a) That Mulberry & Co be reappointed as Lancing Parish Council's Internal Auditor for the Financial Year 2019/20.

(b) That the appointment of Moore Stephens Lancing Parish Council's External Auditor for the Financial Year 2019/20 be acknowledged.

**17. Recommendations from Committees & Working Groups**

**17.1 Finance & General Purposes Committee - Annual Audit Report 2018/19**

Submitted - the Annual Governance Statement and the Accounting Statements, recommended for approval.

The Annual Audit Report timescales were noted; the Notice of Public Rights and Publication of Unaudited Accounting Statements would be advertised to the public by 23 May 2019, and once both documents had been approved by full Council and signed off by the Chairman, Responsible Financial Officer and Clerk, would be submitted to the External Auditor, Moore Stephens, by 28 June 2019.

**(a) Annual Governance Statement for 2018/19**

**Resolved** – That the Annual Governance Statement 2018/19 be approved.

**(b) Accounting Statements for 2018/19**

The Statements included Statement of Accounting Policies, Notes to the Accounts, Annual Return and supporting papers and Income & Expenditure.

**Resolved** – That the Accounting Statements for 2018/19 be approved.

**17.2 Communications Strategy & Policy Review**

Pursuant to Council Minute 91.3ii/Mar/19, the Working Group met on 1 May.

The Group acknowledged the Communications policy was intrinsically linked to other policies. The Communications policy had therefore been separated from the strategy and merged with those other policies, based on relevant models and the Communications, Email, Internet and Social Media Policy was approved at the last Finance and General Purposes Committee meeting (Committee Minute 60.5/May/19 refers).

The Communications Strategy, updated following the progress made from the strategy's conception, was the document the Group focused their attention.

It was considered that the strategy itself remained relevant and fit for purpose, but would benefit from the addition of a 'Communications Plan' to fulfil the perceived lack of self-promotion by the Council when support to other organisations that benefitted Lancing residents was given and promoting them through Facebook to specifically highlight the associated support the Parish Council was giving them, e.g. Social Prescribing funding being promoted during Mental Health week, the Keep Lancing Safe initiative being promoted during Neighbourhood Watch week etc.

**Resolved** – (a) That the following Communications Plan be incorporated into the Communications Strategy to achieve better promotion of the Council:-

**COMMUNICATION PLAN**

*Self-promotion of the Council will be achieved by using national campaigns to proactively highlight and promote the Council's associated support or activity that directly benefits Lancing residents, through the Council's Social Media.*

*A list of such events and campaigns will be maintained by the office which will be regularly reviewed and updated.*

(b) That Councillors submit the details of any known national campaigns to the office.

**18. Clerk's Report**

**18.1 Consideration of a complaint regarding a Council facility**

Submitted – a report in respect of a complaint regarding a failure to achieve a standard of service to one of the Council's facilities, namely the Beach Green car park and the associated ANPR system used to manage it by the licensee, District Enforcement Ltd.

The Complainant had used the car park as a drop off/pick up point but had received a Parking Charge Notice for overstaying the 10-minute grace period, i.e. the PCN showed the car entering on the morning but not leaving until later in the afternoon, but the Complainant maintained the car entered and left on the morning and did the same later in the afternoon as the car was used to go elsewhere during the day.

The complainant had already appealed the PCN through DE's process and the Independent Appeals Service, but as case had been dismissed both times, the complainant had contacted the Council office to seek redress. However, given the matter had already been considered and dismissed by the IAS, the Clerk did not consider to be in a position to disagree with a recognised conciliatory body, so the complaint required consideration by the Council.

The Clerk had been privy to the complainants' evidence and DE had permitted the Clerk to search through the ANPR database for the day in question, which confirmed the car used was only seen entering on the morning and leaving in the afternoon. Furthermore, there had been

no issues with the ANPR camera on that day, but if there had been, it wouldn't have prompted the issue of a PCN. The evidence therefore appeared to be against the complainant. It was noted that DE had to follow an industry code of practice and were audited by the IPC regularly and the DVLA every 6 months. If the IPC failed a company, it could suspend the company's operating licence so it was not able to trade until it fulfilled any necessary requirements and if the DVLA failed a company, it could terminate a company's access to the relevant vehicle records preventing it from issuing PCN's. DE had never failed an audit during the time of the Council's contract.

The complainant, who was present at the meeting, was given the opportunity to present their case and was thanked for bringing the situation to the Council's attention.

Members were requested to consider whether the complainant's Parking Charge Notice should be cancelled, without setting a precedent, with views also being sought as to whether the ANPR system was suited for this Council's car park.

While it was recognised that such systems worked nationally, it was questioned as to how such a case could have happened and it was acknowledged that the introduction of ANPR had "spoilt" the Parish Council's relationship with the community.

**Resolved** – (a) That on this occasion, District Enforcement Ltd be requested to cancel the complainant's Parking Charge Notice.

(b) That District Enforcement Ltd be requested to provide the following data:-

- i. the number of parking charge notices issued and reason for issue against the overall usage of the car park since the introduction of the ANPR system;
- ii. the number of parking charge notices that have been disputed and how many have been appealed since the introduction of the ANPR system;
- iii. the number and reason of complaints received since the introduction of the ANPR system;
- iv. that the same data for the same period be provided from the previous year for comparison purposes.

## **18.2 Parish Council Newsletter**

It was confirmed that the Summer 2019 edition of the Parish Council's Newsletter was in the process of being delivered to all households.

**Resolved** – That the information be noted.

## **18.3 AVA and Lancing & Sompting Foodbank Information**

The latest figures for March and April 2019 were provided; for AVA there had been 5 volunteer enquiries, 5 food bank donations, 28 food bank collections and 9 general enquiries. For LSFB collections, 41 Family Centre, 11 Lancing Tabernacle and 62 Sompting Big Local.

It had been anticipated that there would be lull in need after Christmas, but the numbers just kept rising, with 19 new clients over the last two months, which continued to be a worrying trend.

**Resolved** – That the information be noted.

## **18.4 West Sussex County Council's Forward Plan**

There were no matters that had been specifically identified as affecting Lancing in isolation.

Pursuant to Council Minute 93.3/Mar/19, it was confirmed that West Sussex County Council had sold a piece of highways land between the north of The Haven and the public footpath adjacent to the A259, but it was not yet known who the new titleholder was.

**Resolved** – That the information be noted.

#### **18.5 Social Prescribing (Going Local) update**

It was confirmed that the first referrals had started in April and were now gaining momentum. From the wider project work, Going Local had shown real impact for people - better health and wellbeing, resilience and connections, and for GPs, more focused use of GP appointments and fewer cancellations, and a place to 'park' the social challenges that people faced.

There were also wider discussions about further provision of Social Prescribing in Lancing and the wider-Adur area and more on this would be known by July. Building on the existing Going Local project maximised the existing shared learning, expertise pool and standardisation of evaluating tools. Going Local first started working in Adur in 2016.

The partnership was due to meet at the end of July for formal project reporting and a further update would be provided.

Cllr Eveleigh advised that there was a Social Prescribing Steering Group, to which she had been attending following the Council's decision to contribute towards the project and would like to continue attending.

**Resolved** – (a) That Cllr Eveleigh be appointed as the Council's representative on the Social Prescribing Steering Group

(b) That the information be noted.

#### **18.6 Skatepark Action Plan – Report by Tim Loughton MP**

Pursuant to Council Minute 92.1/Mar/19, the Clerk duly met with Mr Loughton MP on 26 April 2019 to discuss a way forward in respect of his Skatepark Action plan and an updated version had been circulated for Member's information.

Mr Loughton recognised the work the Parish Council was doing, which was appreciated by Members, and acknowledged that the Police needed to improve on their response times and increase patrols around the area.

**Resolved** – That the information be noted.

#### **18.7 Review of Health & Safety Risk Assessment**

Submitted - The Health & Safety Risk Assessment which had been reviewed and now required Council approval.

**Resolved** – That the submitted Health & Safety Risk Assessment be approved.

#### **18.8 Bus Service 16**

Pursuant to Council Minute 93.8/Mar/19, Members were advised that a Survey on Transport Requirements was currently being distributed to every household in Lancing as part of the Council's Newsletter delivery. The survey was based on Sompting Parish Council's version, due to be circulated in June, and would provide more detailed passenger data as requested by the Council and a good response had been received so far.

It was also confirmed that no funds were forthcoming from Adur District Council to help with the retention of the service.

While the results of the survey would not be known until the next Council meeting in July, the Managing Director of Compass, Chris Chatfield, had advised that the sum of money required for the revised off-peak service to continue from 1 September to 31 March 2020 was £10,000. It was noted that this was a reduced figure as a gesture of goodwill, but without it, the Service would have to cease at the end of August.

It was not yet known whether Sompting Parish Council would agree or was able to contribute towards this sum. However, as noted at the Finance and General Purposes Committee meeting, the Council's Internal Auditor had highlighted that the Council's level of General Reserves was a little high and the Council should consider further earmarking (Committee Minute 60.4/May/19 refers). This scheme might therefore be considered worthy enough for the Council to commit some of those reserves to, and to ensure the bus service continued for the remainder of the financial year.

Notwithstanding, it was felt that additional time was needed for further passenger data to be collected to establish whether this bus service did deserve subsidising from future budgets of this Council and hopefully, Sompting Parish Council.

**Resolved** – That the matter be deferred until the next meeting so additional passenger data can be collected.

*NOTE – It was agreed at this point for the meeting to overrun after 9.00pm.*

#### **18.9 Adur District Council Consultation – Draft Supplementary Planning Document for Adur: Sustainable Energy**

A key aim of the adopted Adur Local Plan (2017) was to make progress towards a low carbon, sustainable community through sustainable construction, energy efficiency, the use of renewable energy, and to make a significant contribution to low and zero carbon energy production and would apply to:

- new major residential and non-residential developments proposed in the Adur Local Plan area;
- new development in the Shoreham Harbour Regeneration Area (excluding householder applications);
- new development in the proposed Shoreham Heat Network Area (excluding householder applications).

It also encouraged all developments to submit energy statements to demonstrate how they were delivering clean, smart sustainable, development, in the spirit of the wider sustainability objectives of the Plans.

**Resolved** – That the Draft Supplementary Planning Document for Adur: Sustainable Energy be supported.

#### **19. Other Matters:-**

##### **19.1 Lancing Parish Youth Council**

Considered earlier in the meeting.

## 19.2 Lancing Vision Group

Members were reminded that the Group had been working with a designer to create a 'brand' design for Lancing to be initially used on lamp post banners to act as additional signage to attract visitors into the centre.

The Group had subsequently decided on a final design, along with the suggested 'brand' name of Lancing-on-Sea for promotional purposes, which had been submitted to the Adur West Capital Project Group for consent prior to it being put out for consultation and was now submitted for Members' views. The LVG would be meeting again once all comments had been collated to discuss the way forward with the project.

It was acknowledged that the name change suggestion had received a large amount of unintentional publicity, from which lessons could be learnt, but it was noted that it was not all negative. It was also apparent that there had been a misunderstanding by some public as to what the point of the branding was for. Members also considered the design had not fulfilled its ambition and were not enchanted by the promotional name change.

**Resolved** – That the Lancing Vision Group be advised that the Council does not support the submitted 'brand' design for Lancing.

## 19.3 Keep Lancing Safe

At the KLS meeting on 3 May 2019, the Group's Terms of Reference were reviewed as it was felt the work of the Group had greatly moved on from focusing on the Monks Rec area to encompassing the whole of Lancing. Three new points had been added and were now submitted for Council approval.

**Resolved** – That the revised Keep Lancing Safe Terms of Reference, as submitted, be approved.

## 19.4 Climate Emergency

In accordance with the Council's Standing Orders a motion, proposed by Cllr Pope and supported by Cllr Cowen, in respect of the climate change threat, had been received for Member's deliberation in respect of climate change, with five associated recommendations:-

*All the things we care about in Lancing, including our countryside, habitats, wildlife, insects and sea life, are under significant threat from climate change. We live between two areas of outstanding natural beauty, the South Downs and the sea, so we have a special responsibility to protect them. To do that we must all reduce our carbon emissions as a matter of urgency.*

*All around the country, councils, including parish councils, are committing to go carbon neutral by 2030.*

*No other parish council in West Sussex or indeed the south east has made this declaration yet. Lancing Parish Council can lead the way. We believe we are uniquely placed, as an organisation, to achieve carbon neutral by 2025.*

Concerns were expressed that despite the flexibility and dedication of staff, this would be quite a time consuming exercise to meet any set target. It was therefore recommended that at this point, the seriousness of the situation be acknowledged until it could be established as to how far the Council could go to become carbon neutral.

However, the majority of Members recognised the subject matter was critical, but the suggested timescale for the Council to become carbon neutral was considered too ambitious.

Notwithstanding, it was believed that the Council could also pave the way for local initiatives by working with local organisations to promote associated measures, such as Keep Lancing Lovely's Refill scheme or a 'buy local' campaign and ensured its own projects were fulfilled, such as the anticipated tree planting at Monks Rec and energy saving plans for the Parish Hall.

**Resolved** – That the Parish Council:-

1. Declares a 'Climate Emergency';
2. Commits to making Lancing Parish Council's activity carbon neutral by 2030, both directly in its day-to-day activity and indirectly through its procurement and outsourcing;
3. Commit to work in partnership with other organisations to determine and implement best practice methods that limit Global Warming and/or mitigate the impact of climate change;
4. Incorporate and prioritise climate change impact mitigation into all decision and Clerk reports, plans and reviews put to Council, including contracts and procurement;
5. Sets up a Task and Finish Group to develop an action plan to deliver on these commitments, consisting of Cllrs Bradley, Cowen, Eveleigh, Patmore and Pope.

**20. Report(s) of Representatives on Outside Bodies**

None.

**21. Future Agenda Items**

None.

**22. Exclusion of the Press and Public**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**23. Review of Financial Risk Assessment**

Submitted - the Council's Financial Risk Assessment which had been reviewed and now required Council approval.

**Resolved** – That the submitted Financial Risk Assessment be approved.

The meeting closed at 9.32pm.