

Lancing Parish Hall
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To: All Councillors

Notice is hereby given that you are required to attend the Meeting of Lancing Parish Council, to be held on Wednesday 26 September 2018 in the Council Chamber, Parish Hall, South Street at 7.00p.m.

Helen Plant
Clerk to the Council
20 September 2018

AGENDA

49. Apologies

50. Declarations of Interest

Members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda.

51. Public Forum & Questions

Members of the public are reminded that only questions and statements relating to items on this agenda will be allowed. In accordance with Standing Order 1e, Members of the public will also be given the opportunity to express opinions at each main agenda item and at the end of the meeting to identify any issues to be added to future agendas. However, during discussions of sensitive or confidential matters, the public will still be excluded.

Questions relating to any other items that are not on this agenda should be referred to the Chair of the Council or Clerk as appropriate and outside this meeting.

Once this meeting has concluded, a number of Councillors will remain to answer any questions that local residents may have on other Parish related issues.

52. Mash Barn Vacancy – Co-option

Five completed and valid co-option application forms have been received from the following candidates:-

1. Mr Richard Aulton
2. Miss Hannah Churchill
3. Mr Joe Pannell
4. Mrs Lydia Pope
5. Mr John Waters

These confidential application forms will be circulated to Members prior to the meeting.

Candidates have been invited to attend this Council meeting and, in alphabetical order, they may speak for up to three minutes about their application during this item and then Councillors will have the opportunity to ask questions of them.

A successful candidate must receive an absolute majority of those present and voting, i.e. when more than two persons have been nominated for a position to be filled and none of those persons has received an absolute majority of votes in their favour, the name of the person having the least number of votes will be struck off the list and a fresh vote taken. This process will continue until a majority of votes is given in favour of one person.

Once a successful candidate has been declared co-opted, they will be asked to sign a Declaration of Acceptance of Office and invited to join the meeting.

Recommendation – That one of the five candidates be co-opted onto the Council.

53. To approve the minutes of the Council meeting held on 25 July 2018 (attached)

54. Grouped Items (attached):-

Recommendation – That the following draft Committee Minutes and Working Group Notes be received:-

- (1) Lancing Vision Group – 27 July 2018
- (2) Planning Committee Meeting – 1 August 2018
- (3) Monks Rec Improvement Project Working Group – 2 August 2018
- (4) Planning Committee Meeting – 23 August 2018
- (5) Amenities & Environment Committee – 5 September 2018
- (6) Keep Lancing Safe – 7 September 2018
- (7) Planning Committee Meeting – 12 September 2018
- (8) Finance & General Purposes Committee – 12 September 2018

55. Recommendations from Committees (report attached)

55.1 Amenities & Environment Committee

i. Future of Croshaw Recreation Ground

55.2 Finance and General Purposes Committee

i. Review of Council Policies and Procedures - Standing Orders & Financial Regulations

ii. Draft Budget 2019/20 and setting the precept – Items for consideration

iii. Staffing Matters - Assistant Clerk's maternity leave cover

56. Chair's Report

56.1 South Coast Hub School for the Institute for Research in Schools (IRIS)

Cllr Eveleigh will report on the launch event on 25 September in respect of Sir Robert Woodward Academy becoming an IRIS, the first hub of its kind in the South of England.

57. Clerk's Report (report attached)

57.1 Parish Council Newsletter

57.2 AVA and Food Bank Information

57.3 Lancing Skatepark Action Plan – report by Tim Loughton MP

57.4 General Data Protection Regulation Audit

57.5 SALC Meeting with Sussex Police Chief Constable

57.6 Widewater Footbridge

57.7 Community Cinema – request for Councillor volunteers

57.8 Lancing Residents Autumn Meeting

58. Other Matters:-

58.1 Lancing Parish Youth Council

- i. The Minutes of LPYC's meeting on 19 September July 2018 (*to follow*) for Member's information.

Cllr Eveleigh will provide an update at the meeting if considered necessary.

Recommendation – That the information be noted.

58.2 Lancing Vision Group

Cllr Eveleigh will provide an update at the meeting.

58.3 Keep Lancing Safe

Cllr Eveleigh will provide an update at the meeting.

58.4 New Monks Farm Development ([AWDM/0961/17](#)) and Shoreham Airport ([AWDM/1093/17](#))

As members will be aware, Adur District Council's Planning Committee will meet on Wednesday 3rd October 2018 to decide on the above applications. Both applications have been objected to by this Council and its Planning Committee.

Members are asked to consider whether to nominate a Councillor to speak on behalf of the Council's objections to the development at the meeting.

Recommendation – Members' views are requested.

59. Representatives on Outside Bodies

- i. **BHA Football Club Community Steering Group** met on 7 June and 6 September 2018. As these meetings are held during the day, this Council's representative Cllr Clarke, has acknowledged it is difficult for him to attend and that another representative should be nominated.

Recommendation – That another Member be appointed to the BHAF Community Steering Group.

- ii. **World of Widewater** - Cllr Patmore has also acknowledged that, due to personal circumstances, he is unable to attend the Monday night meetings of WoW.

Recommendation – That another Member be appointed to the World of Widewater.

- iii. **Lancing Football Club**

Cllr Eveleigh will provide an update.

60. Future Agenda Items

Councillors' and members of the public are invited to submit items for discussion at future Council meetings.

**Parish Council Meetings are open to members of the public.
Copies of agendas will be posted on the Council's website, noticeboard and will be available at each meeting or by request in advance by telephoning 01903 753355.**