

LANCING PARISH COUNCIL

Minutes of the Meeting of the Amenities & Environment Committee held on Wednesday 15 November 2017 at 7:00pm

Present

Councillors: Geoff Patmore (Chair); Carol Albury, Ann Bridges, Gina Scotting and Lionel Parsons (from Minute 27.1i).

Ex-officio: Cllrs Gloria Eveleigh and Mick Clark (from Minute 27.1i).

Public and Press: None.

Officer: Helen Plant, Clerk

22. Apologies

Apologies were received, and with the reason outlined, were accepted from Cllrs Lee Cowen and Liz Haywood.

23. Declaration of Substitute Members

None.

24. Declarations of Interest

None.

25. Public Forum/Questions

None.

26. Minutes of the Previous Meeting held on 13 September 2017

Resolved – That the Minutes of the meeting held on 13 September 2017 be approved.

27. Clerks Report(s):-

27.1 Monks Rec Improvement Project

i. Design Brief Tender

It was confirmed that the Improvement Project Working Group had met with the Landscape Architect's, BDP, on 9 November 2017 to receive a presentation on the design strategy, including a choice of four design options with the Group choosing their preferred option.

The design strategy was circulated at the meeting and the Committee were given time to study the document and asked whether they agreed with the Working Group's chosen option. It was noted that with all of the options, the Parkour facility was not shown, and it was agreed that due to the amount of investment the facility had undergone recently, it should remain in situ.

Members' views are also sought as to whether the use of an electronic survey should be used when the designs were ready for public consultation, in conjunction with standard means of consultation.

Resolved – (a) That design Option 4 be the preferred option and be progressed in more detail by BDP to create a final visual plan, with the Parkour shown in place.

(b) That an electronic survey be used during the public consultation, in conjunction with the standard means of consultation.

Note – The above item was interrupted by the fire alarm and the meeting reconvened after a 10-minute break.

ii. Zip Wire

Pursuant to Committee minute 20.1ii/Sept/17, it was confirmed that the zip-wire had been installed and, other than a slight miscommunication from the installer when the seat mechanism was taken away without notice, the item had been well received by the community.

Resolved – That the information be noted.

27.2 Christmas

i. Christmas Festival

It was confirmed that preparations for the Christmas Festival on 16 December 2017 were well underway, including the road closure request has been approved by Adur District Council, some entertainment had been booked and the stalls were filling up. Cllr Bridges advised that Elvis had once again agreed to take part, but it was felt that more was needed. Members and the Clerk would endeavour to source further entertainment.

It was confirmed that the traction engine was no longer able to attend due to boiler issues and Members' views had previously been requested for alternative attractions. Cllr Patmore advised that he had been able to arrange a Santa's sleigh and Cllr Clark confirmed that he had five reindeer figures that could accompany the sleigh. Fun4Kids had proposed the use of the photo booth so that children could have their photographs taken with Santa for a small fee, which would go towards the organisations future events.

It was also reported that the Clerk would not be able to attend due to an anticipated knee operation the day before and the Assistant Clerk could not attend due to long standing prior engagement.

Resolved – (a) That the preparations for the Christmas Festival be acknowledged.
(b) That Cllrs Eveleigh and Clark be the 'responsible persons' for the day of the event.

ii. St James the Less Church Christmas Tree Festival 2017

It was reported that the above Festival was being held from 1 to 3 December 2017. Local groups, business and schools were invited to display a dressed tree that would promote themselves to the event visitors. There would also be a prize for the most innovatively dressed tree. There was a charge of £5 to display a tree and some funds would be required towards the decorations.

Resolved – That approval be given to the entry of the St James the Less Church and that £20 from the Events budget be used towards entry and the making of the decorations.

27.3 Earth Mounds on Beach Green

Pursuant to Committee minute 20.4/Sept/17, it was confirmed that the landscaped areas around the skatepark had now been topped up with soil from the retained mounds and the area in front of The Perch will be seeded with wild flower seeds in the New Year.

Resolved – That a press article be arranged for when the wild flower seeds are sown.

27.4 Beach Patrol Incident Log 2017

The Lancing Beach Patrol Area Incident Log for 2017 was circulated for Members' information.

Resolved – That the information be noted.

27.5 Allotment Tenancy Agreement Review

It was confirmed that further to the introduction of the Allotment Rules, the Council's Allotment Tenancy Agreement had since been reviewed and brought in-line with the recommended model. The draft Agreement had been previously circulated to Members and the new additions were highlighted.

Resolved – That it be recommended to full Council that the revised Allotment Tenancy Agreement, as submitted, be approved and issued to all allotment tenants with the 2018/19 rental requests.

27.6 Electric Vehicle Charging Points for Beach Green Car Park

It was reported that the Licensee of this Council's car parks, District Enforcement, had asked permission to install two Pay As You Go electric vehicle charging points, which would cover four cars, at Beach Green car park. DE would recoup the cost of the machines and installation from the PAYG revenue.

Resolved – That permission be granted for the installation of two electric vehicle charging points at Beach Green car park.

27.7 Sir Robert Woodard Academy Mural Project

Pursuant to Committee minute 14.3/Jul/17, it was confirmed that the murals were installed in mid-September and had been well received.

Resolved – That the information be noted.

29.8 Beach Green Play Area Fencing

It was reported that the fencing panels around the Beach Green play area had been repaired where possible, but the whole fence was in dire need of replacing. The quotations received would take the Playground Maintenance budget over its allocation. With that in mind, it was suggested that this Committee made a recommendation to Finance & General Purposes Committee that the amount of this project be included in the 2018/19 budget.

Resolved – That it be recommended to the Finance & General Purposes Committee that an amount of £4,620 be included in the 2018/19 budgetary considerations.

29.9 Widewater Steps (western end)

It was confirmed that the steps at the western end of Widewater had been revamped with the cost of the works being covered from General Reserves (Council Minute 36d/Sept/17 refers). World of Widewater had sent a letter of thanks to the Council for carrying out this work.

Resolved – That the information be noted.

29.10 BluePrint 22 - Request for the use of a small area of Beach Green

It was reported that Blueprint 22 had made a request to create a temporary pebble garden on Beach Green to carry out one of their projects. The not-for-profit organisation whose aim was to encourage young people in West Sussex aged 16-25 to get motivated and involved in projects,

designed specifically by young people for young people, with the support of the BP22 team.

The Pebble project would involve BP22 visiting community groups and isolated individuals for pebbles to be painted, one to be kept by the individual and the other pebble to be donated to the project. The donated pebbles would be made into a temporary pebble garden. People who previously decorated stones could then throw their pebble into the sea, thinking as they do about their worries or concerns them. The idea being that the stones represented the worries and by throwing them into the sea helped them to relieve the pressure of those worries.

Resolved – That BluePrint 22 be granted permission to use the brick flowerbed in front of The Perch for their Pebble Project.

29.11 Lancing Bathing Water Classifications 2017

It was reported that the Department for Environment Food and Rural Affairs had advised that Lancing's bathing water classification, based on monitoring data collected by the Environment Agency, had been classified as 'Good'. This was the same result as in 2016 and an improvement on 2015's which classified as 'Satisfactory'.

Resolved – That the information be noted.

28.0 Other Matters:-

28.1 Lancing Air Raid Shelters

Pursuant to Committee Minute 21.1/Sept/17, Cllr Patmore reported that a quote had been received from a surveyor to carry out a structural survey and this cost would be presented for approval at the January Council meeting. Once the survey had been undertaken, the costs to make the air raid shelter safe to open to the public could be ascertained.

Resolved – That the information be noted.

28.2 Beach Green Promenade Lighting Working Group

No update had been provided by Cllr Butcher.

28.3 Litter Campaign

Following an issue raised at the Annual Residents Forum meeting on 25 May 2017, it was confirmed it had been subsequently agreed that a Litter Campaign should be one of the Council's working priorities for the year (Council Minute 25.1(b)/Jul/17 refers).

With that in mind, and following the Council's decision to introduce a litter and dog fouling enforcement scheme (Council Minute 59/Nov/17 refers), Cllr Eveleigh proposed a Working Group be set up to work through the campaign from initial brainstorming ideas through to the implementation of those ideas.

Resolved – That a Litter Campaign working group be set up and its membership be as follows:-

- Lancing Parish Councillors Eveleigh, Monk and Patmore
- Adur District Council, Street Officer (Lesley Heath)
- Keep Lancing Lovely (Wendy Peters)
- Lancing Parish Youth Councillor (Cllr Churchill)
- Sir Robert Woodard Academy Sixth Form Students

The meeting closed at 8.38pm.