

## LANCING PARISH COUNCIL

### Minutes of the Meeting of the Amenities & Environment Committee held on Wednesday 18th January 2017 at 7:00pm

#### Present

**Chair:** Mick Clark

**Councillors:** Carol Albury, Ann Bridges, Lee Cowen, Gloria Eveleigh, Lionel Parsons, Geoff Patmore, Gina Scotting

**Officer:** Vally Fish, Trainee Clerk

**Public:** One (Cllr Jean Turner)

**Press:** None

#### **61. Apologies**

Apologies were received and accepted from Cllr Liz Haywood.

#### **62. Declaration of Substitute Members**

None.

#### **63. Declarations of Interest**

None.

#### **64. Minutes of the Previous Meeting held on 21st December 2016**

The Minutes of this meeting were confirmed at the Full Council meeting on 11th January 2017. There were no matters arising.

#### **65. Public Forum/Questions.**

None.

#### **66. Clerks Report(s)**

##### **66.1 Christmas Market**

The Christmas Market was held on Saturday 17<sup>th</sup> December 2016. A letter received from ex-Cllr Doris Martin was read out thanking the council on behalf of local businesses for making the Christmas Market such a success. Cllr Bridges was also thanked for securing substantial donations towards the Christmas Tree. The Chair also thanked Cllr Bridges for all her efforts toward making the event such a success.

Cllr Bridges advised that many more application forms were requested from stall holders than were received. Protocol for road closures and health and safety for the traction engine were also discussed.

It was felt that although having the usual ADC Farmer's Market, the Parish Christmas Market and the community events running simultaneously attracted people to attend, a more inclusive approach when planning these events was required to ensure greater co-ordination.

A Working Group for the 2017 Christmas Market will meet to ensure the cohesion of the Lancing Christmas Festival, discuss how to attract more stall holders and ensure an inclusive approach is taken during the planning process.

#### **66.2 Monks Recreation Ground - Improvement Project**

The second meeting of the Working Group was held on Tuesday 5<sup>th</sup> January and the notes circulated for members' information.

#### **66.3 Beach Green**

- i. Members were advised that quotes for the most appropriate and cost effective safety surfacing options to the play area are still ongoing, but it is hoped that a solution will be found shortly for works to start by the end of January.
- ii. Members were advised that the Tesco Bags of Help Offer and Terms of Conditions of Grant in respect of the Access for All Path project have been accepted and returned. Once these documents have been confirmed, the contractor will be requested to begin work as soon as possible.
- iii. It was announced that Rampion has offered to fund the purchase of a telescope with some attached information plates for Lancing Parish Council. As Rampion are funding the installation for other telescopes along the coast and would prefer consistency, a higher-spec one will be ordered compared to the telescope originally agreed. The Acting Clerk has requested to be informed when the installation is scheduled, so Council have time to plan the unveiling. Cllr Patmore was thanked for his involvement in securing this agreement.

#### **67. Correspondence Received:-**

None.

The meeting closed at 7.20pm.

Vally Fish  
Trainee Clerk to the Council  
18th January 2017

Signed Chairman  
Date