

LANCING PARISH COUNCIL

Minutes of the Meeting of the Amenities & Environment Committee held on Wednesday 4 July 2018 at 7:00pm.

Present

Chair: Geoff Patmore.

Councillors: Ann Bridges, Lee Cowen (from Minute 8.3iv), Liz Haywood, Danny Jackson (from Minute 7), Lionel Parsons and Gina Scotting.

Ex-Officio: Cllr Gloria Eveleigh and Mick Clark.

Public and Press: None.

Officer: Helen Plant, Clerk.

- 1. To receive nominations for, and the election of Office of Chair for this Committee**
Cllr Patmore was proposed and seconded. There were no other nominations.

Resolved – That Cllr Patmore be elected as the Chair of the Amenities & Environment Committee for the Municipal year 2018/19.

- 2. To receive nominations for, and the election of Office of Vice Chair for this Committee**
Cllr Cowen was proposed and seconded. There were no other nominations.

Resolved – That Cllr Cowen be elected as the Vice Chair of the Amenities & Environment Committee for the Municipal year 2018/19.

- 3. Apologies**
None.

- 4. Declaration of Substitute Members**
None.

- 5. Declarations of Interest**
None.

- 6. Public Forum/Questions**
None.

- 7. Minutes of the Previous Meeting held on 2 May 2018**

Resolved – That the Minutes of the previous meeting be approved.

- 8. Clerk's Report:-**

- 8.1 Monks Rec Improvement Project**

- i. Project Update**

The Improvement Project Working Group met on 26 June to analyse the results of the consultation - the overall response was considered pleasing as the large majority were in favour of the scheme.

The project was now ready to progress to the next stage, which involved the production of a developed design brief. Mr Pope, a local resident, had offered his services to produce a draft brief, to be tweaked by the Working Group if necessary and once agreed by this

Committee, submitted to landscape designers to draw up the Developed Design. It was stressed that this Developed Design would be costlier than the initial design document - approximately £60k.

It was confirmed that a Topographical Survey and Archaeological Survey have been carried out. The reports would be pertinent prior to the start of any construction works.

It was also confirmed that a funding application had been submitted to Rampion for £50k and to Sport England for £150k - the outcomes were awaited. Meetings had been arranged between Council officers and Sussex County Football Association to discuss Football Association Funding and with an officer from the Heritage Lottery. Other sources continued to be sourced.

Resolved – That the results of the Monks Rec Improvement Project consultation be published in the public domain.

ii. Climbing Wall Update

Following Lancing Parish Youth Council success in receiving £1,000 from their grant application to West Sussex County Council towards the cost and installation of a junior climbing wall at Monks Rec, it was confirmed that the item was on order and was anticipated to be installed ready for the summer holidays.

Resolved – That the information be noted.

8.2 Christmas Festival

It was confirmed that further entertainment for the event duration had now been sourced and booked.

Resolved – That the information be noted.

8.3 Recreation Ground Hire requests

(a) Beach Green

i. Lancing Motor Show 2018

For the third consecutive year, a request had been made for Lancing Motor Show to take place on Area A on 14 October 2018.

Resolved – That the hire of Beach Green for the Lancing Motor Show 2018 be approved.

ii. Weekly Beach Cinema

Pursuant to Committee Minute 48.4v/May/18 and Council Minute 19.8/May/18, it was confirmed that a satisfactory Risk Assessment and a copy of the organiser's Public Liability Insurance had been received. A licence in letter form, lifting the conditions of the deed's covenant, had therefore been issued for the event to go ahead.

Resolved – That the information be noted.

iii. Dispensation to fly power kites on Beach Green

It was reported that Lancing Kite Surfing Club had been granted Rampion funding to provide free power kite taster sessions to young people. The sessions taught the basic flying skills related to all traction power kite sports, including kite surfing.

Whilst most taster sessions would be held on the beach launching area, high tides could limit that space. Furthermore, through a previous agreement with the Council, the Club currently refrained from launching kites on Beach Green and were therefore requesting dispensation for some sessions to be carried out on Beach Green. Session plans, risk assessments and marked off areas would be provided if permission was granted.

Resolved – That Lancing Kite Surfing Club be granted dispensation to fly power kites on Beach Green for the purposes of the young people’s free kite surfing taster sessions only.

iv. Personal/Circuit Training Sessions

Another request had been received for the use of a grassed area on Beach Green to hold fitness classes on Tuesdays and Thursdays between 6.30pm-7.30pm. The instructor, Ms Magda Bonnin, was fully qualified and had £10m public liability insurance.

Again, given the nature of the event, the Council’s objectives and the limited number of people involved, it is recommended that the hire fee is waived.

Resolved – (a) That Personal/Circuit Training Sessions be authorised to take place on Beach Green and no fee be charged for the use of the green.

(b) That, given the number of training sessions now taking place on Beach Green that have been granted free use, a review be carried out before the start of the 2019 sessions as to whether the introduction of a charge would be appropriate.

(b) East Lancing Recreation Ground – West Beach Residents Association Family Fun Day

West Beach Residents Association had requested free use of East Lancing Recreation Ground for a Family Fun Day, following the success of last year’s event.

Resolved – That West Beach Residents Association be granted free use of East Lancing Recreation Ground for a Family Fun Day.

8.4 Allocation of Football Pitches 2018/19

Details of the football pitch requests were circulated at the meeting.

Resolved – (a) That the following football pitch requests be approved:-

Pitch	Sunday am
Monks Rec Adult Pitch	Worthing & Horsham League
Monks Rec Junior Pitch 1	Lancing FC Youth
Monks Rec Junior Pitch 2	Lancing FC Youth
Orient Road	Village Football Club

(b) That Lancing Football Club be advised that the use of the Monks Rec adult pitch on a Sunday is restricted to afternoons or when not in use by the Worthing and Horsham League or Saturday usage.

8.5 Lancing Air Raid Shelter

It was confirmed that an article had been published in the local press appealing to the community to contact Cllr Eveleigh with any memories of the Beach Green air raid shelter being used to substantiate it dating back to World War II and to build up further historic evidence of the shelter. Further sources of research were put forward, such as County

Archives, Ministry of Defence historical records and members of The Bell Memorial Home project, which Cllr Patmore would pursue.

The installation of a 'Request for Information' sign at the air raid shelter was also considered as a useful way to appeal to the community. If costs proved to be reasonable, arrangements would be made for a sign to be installed as soon as possible.

Recommendation – (a) That, if costs prove to be reasonable, a 'Request for Information' sign be installed as soon as possible at the air raid shelter.

(b) That the information be noted.

8.6 Litter Campaign Update

It was confirmed that the revised target day took place on 2 June 2018 and the group subsequently met on 6 June to evaluate the target day and future of the campaign. It was deemed a success, but it was acknowledged that due to the heat and footfall in the village, a later start time would have been more beneficial, and for future events to coincide with the Village Market to reach as many people as possible. It was also acknowledged that the campaign needed to target specific groups to achieve maximum impact, such as children and young people.

Whilst another target day was anticipated at Sir Robert Woodard Academy, it was decided to cancel it as it conflicted with an event that Keep Lancing Lovely were due to carry out with the Academy.

However, to take the Council's pledge to improve the litter problem in the village forward, it was suggested that Keep Britain Tidy's various campaigns should be supported and promoted.

Cllr Clark made reference to two volunteers, Ms Hazel Bowden and Mr James Young, who had been, for a number of years, litter picking at Beach Green most mornings of the week. However, it was known that the couple were imminently moving abroad and that the thanks of the Council should be conveyed to Ms Bowden and Mr Young for the time and effort they had put in to keep Beach Green clean and tidy.

Resolved – (a) That the Council's Litter Campaign runs in conjunction with Keep Britain Tidy campaigns.

(b) That a letter of thanks be sent to Ms Hazel Bowden and Mr James Young for the time and effort they had put in to keep Beach Green clean and tidy.

8.7 Beach Green Lighting update

Pursuant to Committee Minute 48.7/May/18, it was confirmed that investigations into the alternative option to light part of the promenade i.e. to light from the new path at the southwest corner of the car park, along the back of the car wash, south towards The Perch, to illuminate the skatepark as well, had been made.

Two initial costings, to supply and install lighting columns, had been received in the region of £20,000, but both companies were suggesting that a detailed design should be drawn up first. Inquiries were now being made for this to be done.

Resolved – That the information be noted.

8.8 Keep Lancing Safe initiative - Beach Green Activity Day

Pursuant to Committee Minute 48.10/May 2018, the date for the Activity Day was scheduled for 3 August 2018 between 11am and 3pm. As the event would benefit the local community and involved local organisations, no Beach Green hire charge would be made.

Cllr Eveleigh had met with Albion in the Community, Lancing Football Club, Disability Football, Fun4Kids, Lancing Kitesurfing Club, The Perch and the kiosk licensee who were all working towards the organisation of the day, with plenty of activities taking place.

Resolved – That the information be noted.

8.9 Skatepark - Skate Jam event

Pursuant to Committee Minute 48.10/May 2018, the date for the Skatejam was scheduled for 18 August 2018 between 2-4pm. The office was continuing to work with Electric Storm Youth to pull the event together. ESY had secured two sponsors who were providing additional prizes and a potential competition judge. Advertising would commence shortly. The Police had also confirmed that two PCSO's would be able to attend the event.

All Councillors were encouraged to attend the event.

Resolved – That the information be noted.

8.10 Croshaw Play Area Update

It was confirmed that Lancing United Football Club were in the process of applying for grant aid to gain further funding towards the revamping of Croshaw Recreation ground's play area to add to the £15,000 of match funding provided by this Council and Sompting Big Local. It was also anticipated that, as Croshaw Rec actually lied within the boundaries of the Parish of Sompting, Sompting Parish Council might contribute some funds.

Resolved – That the information be noted.

8.11 Beach Green Access Track – Repair Update

It was confirmed that Batten Civil Engineering Ltd was the chosen contractor to carry out the track repairs, which were completed on 29 June 2018.

Resolved – That the information be noted.

8.12 Garden Competition 2018

Cllr Monk reported that the Garden Competition had been a huge success; the presentation event was well attended, and the tea and cakes were appreciated. A press article announcing the winners had been published in The Herald and details would also be included in the next Parish Council Newsletter.

Despite a lack of overall support from other Councillors, thanks went to Cllrs Eveleigh, Haywood and Turner for their help at the event and to judge, Jean Griffin.

The competition was anticipated to take place again in 2019, but better ways to advertise the event more widely needed to be sought.

Resolved – That the information be noted.

8.13 Outcome of Monks Rec Funfair – 11-13 May 2018

It was noted that the fun fair at Monks Rec had been a success. From the concerns received following the delivery of the advance notice flyers, only one resident contacted the office after the event to confirm that the anticipated noise issue hadn't been as bad as expected.

£500 had been received from the fun fair operator, Showtime Amusements, in accordance with the hire agreement and specifically earmarked within the Monks Rec improvement project funds.

Resolved – (a) That the information be noted.

(b) That Showtime Amusements be asked to return in 2019, subject to the progression of the Monks Rec improvement project.

8.14 West Sussex County Council's Strategic Transport Investment Programme

It was reported that WSCC had established a Strategic Transport Infrastructure Programme (STIP) for the identification, assessment, prioritisation and progression of strategic transport schemes. A draft schedule of strategic schemes was maintained and updated to reflect progress on current priorities and inclusion of newly identified schemes.

Stakeholders, such as town/parish councils, were now being invited to identify any new schemes that should be considered as part of the STIP prioritisation process. The existing list involving Lancing had been circulated for Member's information.

Two suggestions were identified and agreed.

Resolved – That the following schemes be put forward for inclusion in West Sussex County Council's Strategic Transport Infrastructure Programme:-

(a) A shared cycle/foot path to be created south of the railway line from St Pauls Avenue to Pages Lane, to service Lancing Business Park and to provide an easier cycling route to Worthing Hospital.

(b) That a safety review be carried out on the shared cycle/foot path between Beach Green and Widewater, especially at pinch-points such as by The Perch and Sailing Club, due to the number of incidents and complaints received.

8.15 Widewater Car Park – request for night-time closure

Whilst only one official complaint had been received, it was known from World of Widewater and comments on Facebook that Widewater (west) car park suffered from late night antisocial drivers, i.e. drivers using the car park as a race track, being noisy and leaving litter. Incidents were being reported to the Police, but the issue continued.

A suggestion had been made to install a barrier and close the car park on a night, but there were logistical issues that needed to be overcome, which were outlined.

Members were not in favour of this suggestion because of the number of complexities needed to be overcome. Installation of speed humps/rumble strips were suggested, but it was considered that that solution could create further antisocial driving problems.

Resolved – That the advice of the Police be sought as to the best way to curb antisocial driving at the Widewater (west) car park.

8.16 Annual Play Area Inspections

It was reported that the Annual Play Area Inspections had been recently carried out and there were no areas of high-risk, with only one item classed as a moderate risk, which would be monitored.

Resolved – That the information be noted.

9. Other matters:-

9.1 Highways Grass Verges

Cllr Parsons – Encouraging residents to take pride in the grass verge outside of their own home

Pursuant to Committee Minute 49.1/May/18, clarification had been sought on the use of the Parish Council's public liability insurance being used to cover residents, as volunteers, taking responsibility of the grass verge areas outside their homes to keep them well maintained and tidy. It was confirmed that it did but, insurance conditions expected the Council to take reasonable precautions to ensure that volunteers were safe, e.g. making sure they were trained sufficiently to do the work, checking their equipment was safe to use and the use of personal protective equipment. This turned the project into a cumbersome task and a challenge to overcome.

However, Cllr Parsons, in a personal capacity, had met with West Sussex County Council officers as volunteers were able to use that Council's PLI, and was therefore progressing the initiative to form a local volunteer scheme within his own street, Pratton Avenue.

Recommendation – That the information be noted.

9.2 Antisocial Parking Update

Cllr Patmore confirmed that he and Cllr Eveleigh were continuing to meet with Sompting Parish Cllrs Baxter and Glynn-Davis to progress a joint campaign to raise awareness of the problem. Specific issues would continue to be highlighted to the Police for relevant action to be taken.

Resolved – That the information be noted.

The meeting closed at 9.00pm.