

Lancing Parish Hall
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To: Members of Finance & General Purposes Committee

CLRs:- Carol Albury, Clive Burghard, Robin Monk, Geoff Patmore, Emma Purnell, Gina Scotting and Jean Turner.

Ex-Officio members, Cllr Gloria Eveleigh, Parish Chair and Cllr Mick Clark, Parish Vice-Chair

To: Other Councillors for information

Notice is hereby given that you are required to attend the meeting of the Finance and General Purposes Committee which will be held on Wednesday 8 May 2019 in the Council Chamber, Parish Hall, South Street at 7.30pm (directly after the Planning Committee meeting).

A handwritten signature in black ink, appearing to read 'H. Plant'.

Helen Plant
Clerk to the Council
1 May 2019

AGENDA

52. Apologies

53. Declaration of Substitute Members

54. Declarations of Interest

Members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda.

Notice should be given at this part of the meeting of any intended declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent.

55. Public Forum/Questions

Members of the public are reminded that only questions and statements relating to items on this agenda will be allowed. In accordance with Standing Order 1e, Members of the public will also be given the opportunity to express opinions at each main agenda item and at the end of the meeting to identify any issues to be added to future agendas. However, during discussions of sensitive or confidential matters, the public will still be excluded.

Questions relating to any other items that are not on this agenda should be referred to the Chair of the Council or Clerk as appropriate and outside this meeting. Once this meeting has concluded, a number of Councillors will remain to answer any questions that local residents may have on other Parish related issues.

56. Minutes of the Previous Meeting held on 13 March 2019 (*attached*)

Recommendation – That the Minutes of the previous meeting be approved.

57. Accounts for payment

57.1 March Expenditure (*reports attached*)

- i. March Current A/C expenditure in the sum of £41,697.76 (Page 1037)
- ii. March Clerks Payment A/C expenditure in the sum of £5.50 (Page 441)

57.2 April Expenditure (*reports to follow*)

58. Approval of Cash Balances & Investments as at the 30 April 2019 (*report to follow*)

59. Detailed Income & Expenditure by Budget Heading (*report to follow*)

60. Clerk's Report

60.1 Annual Internal Audit 2018/19 (*report attached*)

60.2 Annual Audit Report 2018/19 (*documents attached*)

60.3 Acknowledgement of surplus General Reserves

60.4 Bank Reconciliations

60.5 Review of Council Policies and Procedures (*documents attached*)

60.6 Renewal of Grounds Maintenance Vehicle

60.7 Refill Lancing (water refill campaign)

60.8 Installation of Solar Panels to the Parish Hall

60.9 Considerations of Electric Car Charging Points for Parish Hall car park

60.10 Use of a specific Hall booking system

60.11 Damp in the Parish Hall corridor

60.12 Future of the Parish Hall incorporating affordable housing for local people

Please note that all Parish Council Meetings are open to members of the public and copies of agendas will be posted on the Council's website, noticeboard and available at each meeting or by request in advance by telephoning 01903 753355.