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**To: All Councillors**

Notice is hereby given that you are required to attend the Full Council Meeting of the Lancing Parish Council, to be held on Wednesday 1 February 2017 in the Council Chamber, Parish Hall, South Street at 7.00p.m.

**Members are reminded that, prior to the start of the Council meeting, there will be a short Training Session commencing at 6.30p.m.**

### AGENDA

**92. Apologies**

**93. Declarations of Interest**

*Members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda.*

*Notice should be given at this part of the meeting of any intended declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent.*

**94. Minutes of Previous Meetings:-**

**94.1 Full Council held on 11 January 2017 (attached)**

Any matters arising

**94.2 Amenities and Environment Committee held on 18 January 2017 (attached)**

Any matters arising

**94.3 Planning Advisory Committee held on 18 January 2017 (attached)**

**94.4 Finance & General Purposes Committee held on 25 January 2017 (to follow)**

Any matters arising

**95. Chairman's Announcements/Report**

**95.1 AVA Information**

Details will be provided at the meeting.

**95.2 Lancing Parish Youth Council**

The Chair will provide a verbal report at the meeting.

**95.3 Display Cabinets for local historic artefacts**

The Chair will expand on the idea of having display cabinets in the Parish Hall foyer to exhibit local historic artefacts.

**96. Public Forum & Questions.**

*Members of the public are reminded that only questions and statements relating to items on this agenda will be allowed. In accordance with Standing Order 1e, Members of the public will also be given the opportunity to express opinions at each main agenda item and at the end of the meeting to identify any issues to be added to future agendas. However, during discussions of sensitive or confidential matters, the public will still be excluded.*

*Questions relating to any other items that are not on this agenda should be referred to the Chair of the Council or Clerk as appropriate and outside this meeting.*

*Once this meeting has concluded, a number of Councillors will remain to answer any questions that local residents may have on other Parish related issues.*

**97. Other Correspondence:-**

None at the time of writing the agenda.

**98. Report(s) of the Clerk:-**

**98.1 Community Cinema**

The first evening film show for the Community Cinema took place on Monday, 23 January.

The Community Cinema Working Group are due to meet on 26 January to evaluate the success of the event and a verbal update will be provided at the meeting.

**98.2 Skatepark**

Members are asked to note that the planning conditions have not yet been met, mainly due to an issue in respect of the proposed drainage. The start date for the construction is therefore likely to be delayed.

**98.3 Lancing Post Office**

At the last Council meeting, Members were advised that Post Office Limited had announced that the company was seeking a franchise partner to take over the Lancing Post Office services as part of its efforts to secure Post Office services in this community (Minute 85.5/Jan/17 refers).

Post Office Limited has responded to a request for further details of the franchise partner process, which is attached to the agenda for Members' information.

**Recommendation** – Members' views are sought in respect of the Post Office Ltd's response.

**98.4 Beach Green Hire Request**

A request has been received for the hire of Beach Green (Area A) by the agent of Gerry Cottles WOW Circus. However, the agent would like to apply for a discount on the £750 daily fee on the grounds that the circus is not one of the larger touring circuses and considers the hire dates from 7 May until 14 May 2017 to be out of season.

**Recommendation** – Members’ views are requested as to whether a discount on the daily fee of £750 should be granted.

**98.5 Motion Received – New Monks Farm Development**

In accordance with Standing Order 10, Cllr Patmore has submitted the following valid motion:-

"Lancing Parish Council objects to the proposed build on New Monks Farm (NMF) flood plain. The NMF proposal to build 600 houses and thousands of square metres of business development will create a massive flood risk to surrounding properties and to Lancing.

Lancing Parish Council urges Adur District Council and the Government Inspector to reject in totality any further development on the Lancing Brooks flood plain."

**Recommendation** – Members’ views are sought in respect of the submitted motion.

**99. Other Matters:-**

**99.1 Unveiling Event for the Basque Children Blue Plaque**

Pursuant to Council Minute 89.4/Jan/17, Cllr Cowen will provide an update in respect of the unveiling event for the Basque Children blue plaque.

**99.5 Garden Competition**

Pursuant to Council Minute 89.5/Jan/17, Cllr Monk will provide a verbal update in respect of the Garden Competition.

**99.6 Lancing Air Raid Shelters**

Pursuant to Council Minute 89.2/Jan/17, Cllr Patmore will provide an update in respect of the air raid shelters in Lancing being opened to the public.

**99.7 Millennium Handshake**

Pursuant to Council Minute 88.5/Jan/17, Cllr Patmore will outline proposals for a Millennium Handshake re-opening event.

**100. Report(s) of Representatives on Outside Bodies**

None at the time of writing the agenda.

**101. Future Agenda Items**

Councillors’ and members of the public are invited to submit items for discussion at future Council meetings.

**Please note that all Parish Council Meetings are open to members of the public, and that copies of agendas will be posted on the internet and available at each meeting or by request, in advance, by telephoning 01903-753355.**



Helen Plant  
Acting Clerk to the Council  
Date: 25 January 2017