

Lancing Parish Hall
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To: Members of the Amenities & Environment Committee

CLRs: Carol Albury, Ann Bridges, Liz Haywood, Lee Cowen, Geoff Patmore, Lionel Parsons and Gina Scotting.

Ex-Officio members, Cllr Gloria Eveleigh, Parish Chair and Cllr Mick Clark, Parish Vice-Chair

To: Other Councillors for information

Notice is hereby given that you are required to attend the meeting of the Amenities and Environment Committee which will be held on Wednesday 12 July 2017 in the Council Chamber, Parish Hall, South Street at 7:00 pm.

A handwritten signature in black ink, appearing to read "H. Plant".

Helen Plant
Clerk to the Council
5 July 2017

AGENDA

9. Apologies

10. Declaration of Substitute Members

11. Declarations of Interest

Members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda.

Notice should be given at this part of the meeting of any intended declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent.

12. Public Forum/Questions

Members of the public are reminded that only questions and statements relating to items on this agenda will be allowed. In accordance with Standing Order 1e, Members of the public will also be given the opportunity to express opinions at each main agenda item and at the end of the meeting to identify any issues to be added to future agendas. However, during discussions of sensitive or confidential matters, the public will still be excluded.

Questions relating to any other items that are not on this agenda should be referred to the Chair of the Council or Clerk as appropriate and outside this meeting.

Once this meeting has concluded, a number of Councillors will remain to answer any questions that local residents may have on other Parish related issues.

13. Minutes of the Previous Meeting held on 10 May 2017

Recommendation – That the Minutes of the previous meeting be approved.

14. Clerks Report(s):-

14.1 Garden Competition

Entries for the Garden Competition closed on 30 June and it is pleasing to report that 24 entries have been received. The Working Group met on 3 July to finalise the event schedule of the day, including judging and presentation ceremony. Whilst the winner's award costs have been covered by the sponsorship received from Gardner & Scardfield and Jacobs Steele, there is an event cost of £20 (judge expenses) that needs the approval of this Committee, in accordance with the Scheme of Delegation, to be allocated from the Events budget.

All Members of the Council are encouraged to support the event by attending and helping serve refreshments at the Presentation, which commences at 4pm on Saturday, 15 July in the Parish Hall.

Recommendations – (a) That the information be noted.

(b) That £20 be allocated to the Garden Competition from the Events budget.

14.2 Lancing Air Raid Shelters

The original entrance has now been located and Cllr Patmore is in the process of producing a staged action plan, including costs and overall aim of the shelter being opened.

Cllr Patmore will provide further information at the meeting.

14.3 Monks Rec Improvement Project

Unfortunately, the volunteer who offered to put together the draft design brief has had competing demands which has delayed the brief's production. However, it is understood that this will be issued shortly and another meeting of the Working Group can then be convened.

Recommendation – That the information be noted.

14.4 Unveiling Event for the Basque Children Blue Plaque

The unveiling of the Basque Children blue plaque event on 20 May 2017 was a success and Cllr will add to this information if necessary.

Recommendation – That the information be noted.

14.5 Beach Green Promenade Lighting Working Group

The Working Group met on Monday, 3 July and an update will be provided at the meeting.

14.6 Annual Play Inspections

The Annual Play Area Inspections have been recently carried out by the Play Inspection Company. Due to the amount of maintenance works that were completed over the last year, there are no areas of high risk, with only one item classed as a moderate risk, which will be shortly addressed. The reports will be available at the meeting should Members wish to look through them.

Recommendation – That the information be noted.

14.7 Beach Green Hire Requests

The following requests have been received for the hire of Beach Green:-

- i. The use of Area A for the Annual Filipino Festival 2017, on Saturday, 5 August. Apart from last year, the event has been held in Lancing for at least 5 years.

Recommendation – That the hire of Beach Green for the Annual Filipino Festival be approved.

- ii. The use of Area A and B by Strenson Leisure Ltd (operators of The Perch) for a Party at the Perch event on Saturday, 9 September 2017 and Sunday, 10 September 2017. The event is in the form of a food festival.

Recommendation – That the hire of Beach Green for a Party at the Perch by Strenson Leisure Ltd be approved.

- iii. Strenson Leisure Ltd have also requested the use part of Area A to start up a run around Beach Green, in partnership with Parkrun UK, every Saturday. These runs are open to everyone, free, weekly, 5km timed runs and are safe and easy to take part in. A similar run takes place on Sundays by Great Run Local (Council Minute 107.4ii/Mar/17 refers).

It is suggested that, as this event is to encourage people to get fit, the Parish Council does not charge for the use of Beach Green for this event.

Recommendation – That Strenson Leisure Ltd be allowed the use of Beach Green free of charge for Parkrun UK events only.

14.8 Monks Recreation Ground Hire Request

Lancing Tabernacle have requested the use of Monks Rec on Wednesday, 30 August 2017 to hold an outdoor Messy Church event and will be open to the whole community. Public Liability insurance is in place.

Recommendation – That Lancing Tabernacle be given the use of Monks Rec on 30 August 2017 free of charge, as this Council's contribution towards the event.

14.9 Christmas Festival

Preparations for the Christmas Festival need to be considered. It is suggested the event takes place on Saturday, 16 December 2017, in conjunction with the Village Market again and a budget needs to be set.

Recommendation – Members' views are requested.

14.10 Beach Green Tourist Telescope

Pursuant to Committee Minute 80.1iii/Mar/17, the tourist telescope is in the process of being installed and an associated press release will be subsequently issued.

Recommendation – That the information be noted.

14.11 The Globe School – Beach Green Suggestions

The Council has once again received a number of letters from pupils at The Globe Primary School with suggestions of how to improve Beach Green. The suggestions have been tabled and are attached to the agenda. Members are asked to note the suggestions and associated responses and decide whether any can possibly be progressed to fruition.

Recommendation – Members' views are requested.

14.12 Allocation of Football Pitches

Details of the football pitch requests will be circulated at the meeting.

Recommendation – Members are asked to consider the requests for the hire of this Council's football pitches.

Please note that all Parish Council Meetings are open to members of the public and copies of agendas will be posted on the Council's website, noticeboard and available at each meeting or by request in advance by telephoning 01903 753355.