

Lancing Parish Hall
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To: **Members of Finance & General Purposes Committee**

CLRs:- Carol Albury, Douglas Bradley, Clive Burghard, Lee Cowen, Geoff Patmore, Gina Scotting and Jean Turner.

Ex-Officio members, Cllr Gloria Eveleigh, Parish Chair and Cllr Mick Clark, Parish Vice-Chair

To: **Other Councillors for information**

Notice is hereby given that you are required to attend the meeting of the Amenities and Environment Committee which will be held on Wednesday 17 May 2017 in the Council Chamber, Parish Hall, South Street at 7:00 pm.

A handwritten signature in black ink, appearing to read 'H. Plant'.

Helen Plant
Clerk to the Council
10 May 2017

AGENDA

- 1. To receive nominations for, and the election of Office of Chair for this Committee**
- 2. To receive nominations for, and the election of Office of Vice Chair for this Committee**
- 3. Apologies**
- 4. Declaration of Substitute Members**
- 5. Declarations of Interest**
Members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda.

Notice should be given at this part of the meeting of any intended declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent.
- 6. Public Forum/Questions**
Members of the public are reminded that only questions and statements relating to items on this agenda will be allowed. In accordance with Standing Order 1e, Members of the public will also be given the opportunity to express opinions at each main agenda item and at the end of the meeting

to identify any issues to be added to future agendas. However, during discussions of sensitive or confidential matters, the public will still be excluded.

Questions relating to any other items that are not on this agenda should be referred to the Chair of the Council or Clerk as appropriate and outside this meeting.

Once this meeting has concluded, a number of Councillors will remain to answer any questions that local residents may have on other Parish related issues.

7. Minutes of the Previous Meeting held on 19 April 2017 (attached)

Recommendation – That the Minutes of the previous meeting be approved.

8. Accounts for payment (reports attached)

8.1 Expenditure (Current A/C) in the sum of £33,511.96 (Page 933)

8.2 Expenditure (Clerks Payment A/C) in the sum of £12,076.90 (Page 395)

9. Approval of Cash Balances & Investments in the sum of £481,164.44

10. Detailed Income & Expenditure by Budget Heading (report attached)

11. Clerk's Report

11.1 Safeguarding Policy for the Youth Council (attached)

Pursuant to Council Minute 16.2/May/17, this Committee has been tasked to initially approve a necessary Safeguarding Policy in anticipation of the inaugural meeting of the Lancing Parish Youth Council. The attached draft Policy has been composed following advice received from various legitimate and trusted sources, including West Sussex County Council and accordingly adapted to suit.

Recommendation – That the Safeguarding Policy for the Youth Council, as submitted, be initially approved.

11.2 Community Cinema

It can be confirmed that a new noticeboard, purchased from the Cinema Holding Account funds, has been installed to the side of the Parish Hall, adjacent to the footpath, to advertise the project further and the original Luxor boards are now in situ inside the Hall, one of which has been renovated by Cllr Monk.

It can also be confirmed that a grant application to Tesco's Bags of Help has been submitted for the purchase of new chairs, a projector and DVD player.

Recommendation – That the information be noted.

11.3 Heritage display cabinet for the Parish Hall foyer

It can be confirmed that Lancing and Sompting Pastfinders have agreed to apply for grant funding, with help from Cllr Patmore, for the purchase of the display cabinets.

As this Committee oversees the Parish Hall and its operation, it is suggested that this Committee acts as the overarching body that agrees on the content and whether to have specific themes to celebrate certain events for example.

Arrangements will be made for the contents of the cabinets to be insured under the Council's insurance policy, but this will be monitored for any excessive increase in the premium and will be reported back to this Committee.

Recommendation – Members' views are requested in respect of the Finance and General Purposes Committee being the overarching body that agrees on the display cabinet content.

11.4 Purchase of a defibrillator for the Parish Hall

Cllr Bridges has advised that the British Heart Foundation received a large sum of money from the government to supply defibrillators to charities etc. However, they were inundated with requests and we have missed out on that option. Cllr Bridges is now investigating alternative funding.

Recommendation – That the information be noted.

11.5 Proposed Capital Project – Beach Green Car Park Line Marking

Further to a recent meeting with District Enforcement Ltd, the Council's car park licensee, and from comments received from the general public, a recommendation is put forward for Beach Green car park to be marked out with vehicle bays.

The Licensee is prepared to share the costs with the Council for this work to be carried out as it will benefit both parties. Quotations are currently being sought and it is anticipated that these will be reported at the Committee meeting so the matter can be discussed in more detail.

Whilst there is no specific allowance in the 2017/18 budget to cover the cost of such works, by marking the car park out with vehicle bays it is considered that there will be an increase in revenue as more vehicles will be able to sensibly park. Therefore with that in mind, it is anticipated that the cost of the works may be negated by an unanticipated increase in revenue. This will need to be confirmed at the meeting for the Committee to approve the project, otherwise a recommendation will need to be forwarded to the Council.

Recommendation – That consideration be given to Beach Green car park being marked out with vehicle bays.

Please note that all Parish Council Meetings are open to members of the public and copies of agendas will be posted on the Council's website, noticeboard and available at each meeting or by request in advance by telephoning 01903 753355.