

Lancing Parish Hall
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To: **Members of the Amenities & Environment Committee**

CLLrs Carol Albury, Ann Bridges, Mick Clark (Chair), Lee Cowen, Geoff Patmore (Vice Chair), Lionel Parsons and Gina Scotting.

Ex-Officio members, Parish Chair (Cllr Gloria Eveleigh) and Parish Vice-Chair (Cllr Liz Haywood).

To: **Other Councillors for information**

Notice is hereby given that you are required to attend the meeting of the Amenities and Environment Committee which will be held on Wednesday 8th February 2017 in the Council Chamber, Parish Hall, South Street at 7:00 pm.

AGENDA

68. Apologies

69. Declaration of Substitute Members

70. Declarations of Interest

Members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda.

Notice should be given at this part of the meeting of any intended declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent.

71. Minutes of the Previous Meeting held on 18th January 2017

The Minutes of this meeting are due to be confirmed at Full Council on 1st February 2017. Copies of those Minutes were sent to all Members with that agenda, but are also attached for information.

Matters arising

72. Public Forum/Questions

Members of the public are reminded that only questions and statements relating to items on this agenda will be allowed. In accordance with Standing Order 1e, Members of the public will also be given the opportunity to express opinions at each main agenda item and at the end of the meeting to identify any issues to be added to future agendas. However, during discussions of sensitive or confidential matters, the public will still be excluded.

Questions relating to any other items that are not on this agenda should be referred to the Chair of the Council or Clerk as appropriate and outside this meeting.

Once this meeting has concluded, a number of Councillors will remain to answer any questions that local residents may have on other Parish related issues.

73. Clerks Report(s)

73.1 Beach Green

- i. It can be confirmed that the Tesco Bags of Help Offer and Terms of Conditions of Grant in respect of the Access for All Path project have been confirmed and the contractor has been requested to begin work as soon as possible.
- ii. Quotes for the most appropriate and cost effective safety surfacing options to the play area are still ongoing, but it is hoped that a solution will be found shortly.

73.2 Christmas Lighting Contract

The Parish Council has come to the end of its 5-year contract with Blachere Illumination and it is considered that the company has provided good value for money during that time. An updated quotation has been received for a further five years, which includes the cost of the artificial Christmas tree, the existing 19 motifs and one cross-street braid for North Road and two trees on South Street, to install, dismantle and store, which is well within the agreed budget.

Whilst the Council's Financial Regulation 11.1b states that a contract between the value of £5,500 and £16,000 should have a minimum of three quotations, if a quote from the existing contractor offers best value to the Council, that is also acceptable with full Council's agreement.

Recommendation – Members' views are sought in respect of the Christmas lighting contract.

73.3 Monks Rec Improvement Project

At the first Working Group meeting, two of the improvement suggestions were to create a wild flower patch and to plant more trees, potentially in conjunction with a memorial tree or other tree plant community project.

Cllr Cowen is keen to progress these suggestions, especially in respect of the wild flower patch, in partnership with The Globe School.

Recommendation – Members' views are sought in respect of the creation of a wild flower patch on Monks Rec.

74. Correspondence Received

74.1 World of Widewater

Members are asked to note the following events:-

- Sunday 12th February 2017. Widewater Bird Walk with Tim Holter (Shoreham District Ornithological Society). A gentle walk along the lagoon identifying the different birds to be found there, such as the Red Breasted Merganser. Meet at the information booth at the car park entrance 10.00am.
- Wednesday 7th June 2017 - WOW Social Evening and A.G.M - 7-9pm at the Marlipins Museum, Shoreham. More information to follow.
- Saturday 10th June 2017. Widewater Flower and Plant walk with Marion Wood. A gentle stroll around the lagoon discovering the rich variety of flowers and plants growing here. Please meet at the information booth by the car park entrance at 10.00am.

Please note that all meetings of the Amenities & Environment Committee are open to members of the public, and a small number copies of the agenda will be available at each meeting or by request, in advance, by telephoning 01903 753355.

All agendas and minutes of meetings can be found on the Council's web site www.lancingparishcouncil.gov.uk

Questions and statements from the public will be responded to at all meetings, at the time allocated for this.

Mobile phones must be switched off, or on vibrate only, during all Council Meetings.



Helen Plant
Acting Clerk to the Council

Date of Notice 1st February 2017.