



To: All Councillors

Notice is hereby given that you are required to attend the Meeting of Lancing Parish Council, to be held on **Wednesday 29 January 2020** in the Council Chamber, Parish Hall, South Street at 7.00p.m.

Helen Plant
Clerk to the Council
23 January 2020

AGENDA

66. Apologies

67. Declarations of Interest

Members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda.

68. Public Forum & Questions

Members of the public are reminded that only questions and statements relating to items on this agenda will be allowed. In accordance with Standing Order 1e, Members of the public will also be given the opportunity to express opinions at each main agenda item and at the end of the meeting to identify any issues to be added to future agendas. However, during discussions of sensitive or confidential matters, the public will still be excluded.

Questions relating to any other items that are not on this agenda should be referred to the Chairman of the Council or Clerk as appropriate and outside this meeting.

69. To approve the minutes of the Council meeting held on 27 November 2019 (attached)

70. Grouped Items (attached):-

Recommendation – That the following draft Committee Minutes and Working Group Notes be received:-

- (1) Planning Committee Meeting – 4 December 2019
- (2) Planning Committee Meeting – 18 December 2019
- (3) Amenities & Environment Committee Meeting – 8 January 2020
- (4) Planning Committee Meeting – 15 January 2020
- (5) Finance & General Purposes Committee Meeting – 15 January 2020

71. Recommendations from Committees & Associated Matters (report attached)

- 1. Amenities & Environment Committee - Motion received to reverse a resolution**
- 2. Finance and General Purposes Committee - Budget 2020/21 and setting the precept, including the future of the Compass Bus Service 16**

72. Chairman's Report

Even though the Christmas celebrations of 2019 seem an increasingly distant memory, I was proud to attend the Adur District Council Carol Concert at the Lancing Tabernacle on invitation from the Chairman of ADC, George Barton, and sang my heart out alongside my daughter and the rest of the congregation. I later attended the Christmas Eve Candlelit Carol Concert at St Michael's & All Angels, which was beautiful as always. My gratitude and thanks go out to all those involved in bringing our community together in celebration.

Looking ahead to 2020, there will be changes within Lancing Parish Council that I hope will cement and build on the positive steps this Council has taken over the last few years. We will endorse the appointment of a Project Officer (see item 73.5) to oversee the major capital projects that are in the pipeline and will be participating in the Adur & Worthing Eco Homes Trail at the end of April to showcase how we are progressing on our Climate Emergency Action Plan.

Our visibility as a proactive, responsive Council is hugely important. I would therefore like to call for volunteers for the next Parish Surgery to be held as part of the Easter themed Village Market on Good Friday, 10 April 2020.

Recommendation - Volunteers are requested for the Village Market on Good Friday, 10 April.

73. Clerk's Report (*report attached*):-

73.1 Parish Council Newsletter

73.2 AVA & Food Bank information

73.3 West Sussex County Council's Forward Plan

73.4 Social Prescribing update

73.5 Project Officer Role update

73.6 Change to Lancing's Library service

73.7 Recycling in Lancing public spaces - what are Adur & Worthing Councils doing about it?

73.8 Consultation: Strengthening police powers to tackle unauthorised encampments

73.9 New Puffin Crossing on Brighton Road - request to enter into an agreement with West Sussex County Council

73.10 2020/21 Calendar of Meetings

74. Other Matters:-

74.1 Lancing Parish Youth Council

The Minutes of the meeting held on 11 December are attached with 22 January to follow.

One of the Council's LPYC representatives will provide an update if necessary.

Recommendation – That the information be noted.

74.2 Lancing Vision Group

Pursuant to Council Minute 61.2/Nov/19, it can be confirmed that the Lancing images have not yet been taken due to the Christmas lighting being in place. It is anticipated that these will be taken once the motifs have been removed and on a suitably sunny day!

Notwithstanding, as the project is now nearing fruition, the relevant column tests are in hand so that permission for the banner fixings can be obtained. A meeting of the Lancing Vision Group is due to take place on 11 February to review the associated Vision documents to establish where attention should next be focused.

At the recent Adur West Capital Projects Group, it was confirmed that the Queensway resurfacing road works were imminently due and following a Lancing 'walk-about', works carried out included street weeding, bollards straightened/replaced, and bike stands replaced or repainted. Additional tree planting was also discussed, see agenda item 74.3ii below.

Recommendation – That the information be noted.

74.3 Climate Emergency

i. The following updates are provided in respect of Climate Emergency actions:-

- **Training** – The Clerk and Assistant Clerk are due to attend a Climate Emergency Action Planning webinar training session on 11 February 2020.
- **Worthing & Adur Climate Conference - Zero 2030** – Members are invited to attend this conference on Wednesday, 4 March by booking tickets using the following link - <https://www.eventbrite.co.uk/e/zero-2030-tickets-82671160667>. Unfortunately, the free ticket option has now sold out, but the cost of any paid for tickets can be claimed back by submitting receipts to the Clerk.
- **Donkey Bikes** – Grant funding is being sought from the Community Rail Fund towards the set up costs of a Donkey Bike scheme at Lancing railway station, as a way to encourage sustainable transport.
- **Adur & Worthing Eco Homes Trail, including Electric Vehicle Display** – The Eco Homes Trail, which takes place 25 and 26 April 2020, is expanding this year by including an Electric Vehicle display on Beach Green on Sunday, 26 April (Amenities & Environment Committee Minute 26.2ix/Jan/2020 refers). Additional stalls such as Keep Lancing Lovely, Lancing Refill and the Parish Council's Climate Emergency Working Group will also be on show.

Recommendation – That the information be noted.

ii. Tree Planting by Adur & Worthing Councils

Following the Climate Emergency declared by AWC, which aims to see the authorities become carbon neutral by 2030, the Adur West Capital Project Group is looking for suitable areas where new trees can be planted, e.g. village centre, grass verges etc. However, it should be noted that the trees will need to be quite well established, e.g. such as the ones planted at Monks Rec that had a 13-15cm girth and stood at 2m tall, but the associated budget is limited.

Recommendation - Members are asked to make location suggestions and views are requested as to whether this Council should make a contribution to the scheme so more trees can be planted.

75. Report(s) of Representatives on Outside Bodies

75.1i. Community-led Housing

It can be confirmed that the group's funding application to establish an 'official' community land trust has been successful. Once the group becomes a legal body, which will be known as 'Adur Collective CLT', when it will then be a separate entity to the Parish Council. However, it is not known whether the CLT will invite Lancing Parish Council to be a member or if the Board will allow for a Parish Councillor.

Cllr Cowen will provide an update at the meeting if necessary.

Recommendation – That the information be noted.

- There were no other known Representative updates at the time of writing the agenda.

75.2 Joint Action Group

Small amounts of antisocial behaviour and drug activity continue to be experienced around the village which the relevant organisations are arranging to tackle.

Members are reminded to advise the Clerk of any incidents posted on social media so they can be properly reported.

Recommendation – That the information be noted.

76. Future Agenda Items

Councillors' and members of the public are invited to submit items for discussion at future Council meetings.

77. Exclusion of the Press and Public

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

78. Future Management Arrangements for Beach Green & Widewater Car Parks (*report attached*)

Please note that all Parish Council Meetings are open to members of the public and copies of agendas will be posted on the Council's website, noticeboard and available at each meeting or by request in advance by telephoning 01903 753355.