

LANCING PARISH COUNCIL

Minutes of the Meeting of the Finance & General Purposes Committee held on Wednesday 17 May 2017 at 7.00pm

Present:- Chair - Cllr Geoff Patmore; Carol Albury, Douglas Bradley, Clive Burghard, Lee Cowen (from Minute 3) and Gina Scotting.

Ex-officio:- Cllr Gloria Eveleigh (from Minute 3).

Officer:- Helen Plant, Clerk.

AGENDA

1. To receive nominations for, and the election of Office of Chair for this Committee

Cllr Patmore was proposed and seconded. There were no other nominations.

Resolved – That Cllr Patmore be elected as the Chair of the Finance and General Purposes Committee for the Municipal year 2017/18.

2. To receive nominations for, and the election of Office of Vice Chair for this Committee

Cllr Burghard was proposed and seconded. There were no other nominations.

Resolved – That Cllr Burghard be elected as the Vice Chair of the Finance and General Purposes Committee for the Municipal year 2017/18.

3. Apologies

Apologies were received, and with the reason outlined, were accepted from Cllr Jean Turner.

4. Declaration of Substitute Members

None.

5. Declarations of Interest

None.

6. Public Forum/Questions

None.

7. Minutes of the Previous Meeting held on 19 April 2017

Resolved – That the Minutes of the meeting on 19 April 2017 be approved.

8. Accounts for payment

Committee **RESOLVED** that amounts in the sum of:-

8.1 Expenditure (Current A/C) in the sum of £33,511.96

8.2 Expenditure (Clerks Payment A/C) in the sum of £12,076.90

9. Approval of Cash Balances & Investments

It was **RESOLVED** that the cash balances and investments of the Council totalling **£481,164.44** was a true record.

10. Detailed Income & Expenditure by Budget Heading

The information included in the report was noted.

11. Clerk's Report

11.1 Safeguarding Policy for the Youth Council

Submitted - Pursuant to Council Minute 16.2/May/17, a necessary Safeguarding Policy in anticipation of the inaugural meeting of the Lancing Parish Youth Council in association with this Council's involvement. The draft Policy had been composed following advice received from various legitimate and trusted sources, including West Sussex County Council and accordingly adapted to suit.

Resolved – That the Safeguarding Policy for the Youth Council, as submitted, be initially approved.

11.2 Community Cinema

It was confirmed that a new noticeboard, purchased from the Cinema Holding Account funds, had been installed to the side of the Parish Hall, adjacent to the footpath, to advertise the project further and the original Luxor boards were now in situ inside the Hall, one of which had been renovated by Cllr Monk.

It was also confirmed that a grant application to Tesco's Bags of Help had been submitted for the purchase of new chairs, a projector and DVD player.

Resolved – That the information be noted.

11.3 Heritage display cabinet for the Parish Hall foyer

It was confirmed that Lancing and Sompting Pastfinders had agreed to apply for grant funding, with help from Cllr Patmore, for the purchase of the display cabinets.

In anticipation of the cabinets being installed, and as this Committee oversaw the Parish Hall and its operation, it was suggested that this Committee acted as the overarching body to agree on the content and themes of the cabinets.

It was noted that arrangements would be made for the contents of the cabinets to be insured under the Council's existing insurance policy, but this would be monitored for any excessive increase in the premium and reported back to this Committee.

Resolved – That it be recommended to the Council that the Finance and General Purposes Committee be the overarching body that agrees on the display cabinet content.

11.4 Purchase of a defibrillator for the Parish Hall

Cllr Bridges had submitted an update to advise that the British Heart Foundation had received a large sum of money from the government to supply defibrillators to charities etc. but due to the number of applications, this funding was no longer available. Cllr Bridges was therefore investigating alternative funding.

Resolved – That the information be noted.

11.5 Proposed Capital Project – Beach Green Car Park Line Marking

Following a recent meeting with District Enforcement Ltd, the Council’s car park licencee, and from comments received from the general public, a recommendation was put forward for Beach Green car park to be marked out with vehicle bays.

It was noted that the Licencee was prepared to share the costs with the Council for this work to be carried out as it would benefit both parties, i.e. potentially increase the number of parking bays, thereby increasing revenue. One quotation had been received in the sum of £1,065, much less than anticipated, and a further quote was awaited. With that in mind, the cost could be absorbed within the general car park expenditure budget.

Resolved – That Beach Green car park be professionally marked out with vehicle bays.

The meeting closed at 7.30pm.

Signed Chairman
Date

DRAFT