



## SUPPLEMENTARY AGENDA

**For the Full Council Meeting of Lancing Parish Council, to be held on  
Wednesday 3 May 2017 in the Council Chamber, Parish Hall, South Street at 7.00p.m.**

### **15. Clerk's Report**

#### **15.1 Annual Audit Report 2016/17**

As stated in the previously submitted report, once the Annual Audit Report has been approved it must be submitted to the External Auditor. This is done by way of a form, which summarises the Council's Annual Return, and is the form that is signed off by the Chairman, the Responsible Financial Officer and Clerk.

However, it has come to light through recent changes in the Accounts and Audit Regulations 2015 that Section 1 of the form - the Annual Governance Statement, must now be approved by the Council as a separate item and in advance of the approval of Section 2 of the form - Accounting Statements (aka the Annual Audit Report summary, which can be found on page 12 of the previously submitted document). Section 2 must also be signed off by the Responsible Financial Officer before it is presented to the Council and it can be confirmed that this has been done. The full form is **attached** for Members' information. The Internal Auditor's report also requires noting (previously submitted).

The agenda item for the Annual Audit Report 2016/17 has therefore been slightly amended to be as follows:-

#### **15.1(a) Annual Governance Statement for 2016/17**

**Recommendation** – That the Annual Governance Statement 2016/17 be approved.

#### **15.1(b) Accounting Statements for 2016/17**

**Recommendation** – That the Accounting Statements for 2016/17 be approved.

#### **15.1(c) Annual Internal Audit Report for 2016/17**

**Recommendation** – That the Annual Internal Audit Report for 2016/17 be noted.