

LANCING PARISH COUNCIL

Minutes of the Planning Committee Meeting held at Council Chamber on Tuesday 2nd June 2026

Councillors present: Mandy Buxton (Vice Chair), Douglas Bradley, Ann Bridges, and Liz Haywood (Chair).

Ex-Officio: Denyse Whillier (Ex Officio)

Officers: Steven Trice (CEO/Clerk)

Members of the Public: None

The Chair welcomed all present and read the safety announcement.

P001. Election of a Chair of the Planning Committee

Cllr Buxton proposed Cllr Haywood and was seconded by Cllr Bradley. There were no other nominations.

It was **RESOLVED** to elect Cllr Haywood as the Chair of the Planning Committee for the municipal year 2026/27.

Cllr Haywood took the Chair.

P002. Election of a Vice-Chair of the Planning Committee

Cllr Haywood proposed Cllr Buxton and was seconded by Cllr Bridges. There were no other nominations.

It was **RESOLVED** to elect Cllr Buxton as Vice-Chair of the Planning Committee for the municipal year 2026/27

P003. Apologies

Apologies were received from Cllr Steve Neocleous (Ex Officio).

P004. Declarations of interest (including any substitute members)

Cllr Haywood declared a prejudicial interest under item PO90 as she was employed by the land owner and would not take part in debate nor vote when the item was discussed.

P005. Public forum and questions

None

P006. To approve the minutes of the Planning meeting held on [13th May 2026](#)

It was **RESOLVED** that the minutes of the Planning Meeting held on the 13th May 2026 provided a true and accurate record of the meeting.

P007. [Planning Decisions](#)

Were noted.

P008. Planning Applications

The following applications were considered.

P008.1 [AWDM/0548/26](#) 36 The Broadway

Proposed single storey rear extension following demolition of existing rear additions, alteration to front elevation window.

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It was **RESOLVED** to support the application.

P008.2 [AWDM/0454](#) 64 Grinstead Lane

Proposed addition of first floor to form 2 story dwelling

It was **RESOLVED** to support the application.

P008.3 [AWDM/0529/26](#) Riverside Equestrian Centre

Change of use of part of former Riverside Equestrian Centre to community food growing, mobile sauna and associated carparking (temporary consent for 10 years)

It was **RESOLVED** to support the application.

P008.4 [AWDM/0564/26](#) 54 Grover Avenue

2no. pitched roof dormers to front and 1no. flat roof dormer to rear.

It was **RESOLVED** to support the application.

P008.5 [AWDM/0570/26](#) 3 Elm Grove

Replacement UPVC windows and door

It was **RESOLVED** to support the application.

P008.6 [AWDM/0571/26](#) 83 Grand Avenue

Householder application for permitted development for prior approval for single storey extension to rear of property measuring 4.275m from rear wall of the original house, maximum height 3.010m and height of eaves of the extension 2.740m

It was **RESOLVED** to support the application.

P008.7 [AWDM/0479/26](#) Powel Buildings, 4 Commerce Way, Lancing Business Park

Change of use to a café with new ramped access to front, kitchen extraction and 2no. containers at the rear for storage and preparation.

It was **RESOLVED** to support the application.

P008.8 [AWDM/0572/26](#) Normandy House

Non Material Amendment to AWDM/0766/23. Amendment seeks to revise the wording of the permitted use to distinguish between front-line care staff and mandatory management/emergency personnel. Revise Wording From: "The change of use of a dwelling (C3a) to children's home for a maximum of five children, with four carers, carers two of whom sleep overnight, working on a rota basis (C2)

Revise wording to: "the change of use of a dwelling (C3a) to a children's home for a maximum of five children, with four carers on site at any one time working on a rota basis plus a Registered Manager and/or Deputy Manager, with allowance for on call staff as required by Ofsted statutory regulations (C2)"

It was **RESOLVED** to support the application.

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P008.9 [AWDM/0608/26](#) 20 Pratton Avenue

Demolition of existing rear conservatory and replacement with proposed ground floor rear extension.

It was **RESOLVED** to support the application.

P008.10 [AWDM/0618/26](#) 7 St James Avenue

Raising of roof eaves and ridge to include front and rear gables and a dormer to south roofslope; two storey rear extension; single storey extension to north side.

It was **RESOLVED** to support the application.

P008.11 [AWDM/0537/26](#) 8 Abbots Way

Application to vary condition 1 (approved drawings) and 3 (materials to match) of Application AWDM/1401/24. Amendments to include anthracite cladding of the dormer.

It was **RESOLVED** to support the application.

P008.12 [AWDM/0388/26](#) 22 Cecil Road

Two storey side extension, single storey rear extension. Rear dormer.

It was **RESOLVED** to support the application.

Cllr Buxton took the Chair and Cllr Haywood withdrew from the meeting.

P009. [South Downs Local Plan – Proposed Submission \(Regulation 19\) May 2026 – Hoe Courts North Lancing](#)

It was **RESOLVED** to make a representation to the South Downs Local Plan in objection to the proposal to allocate Hoe Court, North Lancing for housing in the South Downs Local Plan on the following grounds.

- The development of green belt land and damage to the environment of the area.
- The extension of the built boundary of Lancing over the Parish Boundary.
- Coalescence with the neighbouring parish.
- Additional traffic onto the A27.
- Unstable location for a new housing development due to the barrier of the A27.

Cllr Haywood resumed the Chair.

P010. [Proposed Base Station Installation at Old Shoreham Road, North Lancing, Lancing, Shoreham-By-Sea, West Sussex, BN15 0QY](#)

[Plan Drawings](#)

It was **RESOLVED** to make no comment.

There being no further business the meeting closed at 7.04pm